

## AGENDA

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Yatton Keynell Village Hall, Jubilee Field, Biddestone Lane, Yatton  
Keynell, SN14 7BD  
**Date:** Monday 5 July 2010  
**Time:** 7.00 pm

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Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Julia Densham (Senior Democratic Services Officer), on 01249 706610 or email [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk) or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) [victoria.welsh@wiltshire.gov.uk](mailto:victoria.welsh@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Desna Allen – Queens & Sheldon ( <b>Chairman</b> )	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham
Paul Darby – Hardenhuish ( <b>Vice Chairman</b> )	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 18</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 10 May 2010 and 18 May 2010.</p> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. <b>Chairman's Announcements</b> (<i>Pages 19 - 20</i>)</p> <p>To include, but not limited to, the following announcements:</p> <ul style="list-style-type: none"> <li>a. Appointment of the Chairman and Vice-Chairman</li> <li>b. Community Payback – Call for ‘Grot Spots’.</li> </ul>	7:00pm
<p>6. <b>Town, Parish and Partner Updates</b> (<i>Pages 21 - 44</i>)</p> <p>To note the written updates and receive updates from any partners who wish to contribute:</p> <ul style="list-style-type: none"> <li>a. Parishes</li> <li>b. Wiltshire Police</li> <li>c. Wiltshire Fire and Rescue Service</li> <li>d. NHS Wiltshire</li> <li>e. Chippenham Area Partnership</li> <li>f. Chippenham Vision</li> <li>g. Community Area Young People’s Issues Group</li> <li>h. Children’s Parliament</li> <li>i. Westlea Housing Association.</li> </ul>	7:05pm
<p>7. <b>Waste Collection Consultation</b></p> <p>Tracy Carter, Service Director of Waste Management Services, will give a short presentation to launch the waste collection consultation.</p>	7:20pm
<p>8. <b>Future Housing and Employment in the Community Area</b> (<i>Pages 45 - 50</i>)</p> <p>To note the written report outlining the Wiltshire 2026 Local Development Framework consultation outcomes, and consider the ‘Next Steps’ detailed in the document.</p>	7:25pm

9. **Transport and Highways** (*Pages 51 - 54*) **7:35pm**
- Cabinet Representative, Councillor Dick Tonge, will talk about his responsibilities for transport and highways, and respond to any questions. Councillor Tonge will also update on the following (details attached):
- a. Local Transport Plan
  - b. Parking Strategy Consultation
  - c. Part Night Lighting Scheme.
10. **Footpaths and Pavements** **8:05pm**
- Adrian Hampton, Head of Local Highways and Streetscene, will give a presentation on the footpaths and pavements in the Chippenham community area, and respond to any questions.
11. **Funding** (*Pages 55 - 94*) **8:20pm**
- a. Community Area Grants
- The Wiltshire Councillors will consider four applications to the Community Area Grants Scheme 2010/11, as follows:
- i. BJ Big Band request £975 for music and music stands
  - ii. Kington Langley Playing Fields Association request £4,511 to replace the surface and play equipment in the Toddlers Play Area
  - iii. Splash request £2,433 towards positive activities during the school holidays to divert young people away from anti-social behaviour
  - iv. Sukosta request £4,750 towards 'Our Time' theatre residencies with the older (65+) community of Chippenham.
- Grant application packs for the Community Area Grants Scheme are available from the Community Area Manager or electronically at [www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm](http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm)
- b. Community Area Partnership
- Jane Clark, Chippenham Area Partnership, will present the partnership's work plan for the year and ask the Area Board councillors to consider a funding request. These documents are attached for your information.

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|-----|--|---------------|
| 12. | <p><b>Youth Transport Proposal</b> (<i>Pages 95 - 96</i>)</p> <p>Councillor Paul Darby and Richard Williams, Senior Youth Development Co-ordinator, will present the Youth Transport Proposal.</p>   | <b>8:30pm</b> |
| 13. | <p><b>Library Service Review</b></p> <p>John Salen (Business Change Project Manager) and Chris Moore (Reading and Learning Services Manager) will give an update on the review of Library Services. The meeting will be asked to consider their top five priorities for the future library service.</p>  | <b>8:40pm</b> |
| 14. | <p><b>Community Issues Update</b></p> <p>Parvis Khansari, Service Director, will provide an update on issues received and actions taken since the previous Area Board meeting on 10 May 2010.</p>  | <b>8:50pm</b> |
| 15. | <p><b>Outside Bodies Appointments</b></p> <p>To note the appointments to outside bodies which were made by the Area Board last year, and to note that these appointments will continue for 2010/11.</p> <p>Chippenham and Villages Area Partnership<br/><b>Councillor Mark Packard</b></p> <p>Chippenham Area Youth Issues Group (CAYPIG)<br/><b>All members welcome to attend meetings</b></p> <p>Chippenham Borough Lands Charity<br/><b>Councillor Peter Hutton</b></p> <p>Kingsley Road Community Hall Association<br/><b>Councillors Desna Allen and Nina Phillips</b></p> <p>Chippenham Vision<br/><b>Councillor Chris Caswill</b></p> | <b>8:55pm</b> |
| 16. | <p><b>Evaluation and Close</b> (<i>Pages 97 - 98</i>)</p> <p>The Chairman will invite any remaining questions from the floor. The meeting is reminded that the arrangements for future meetings are set out in the attached Forward Plan. We aim to improve the area board experience: we would appreciate it if you would complete the evaluation forms in your packs.</p>  | <b>9:00pm</b> |

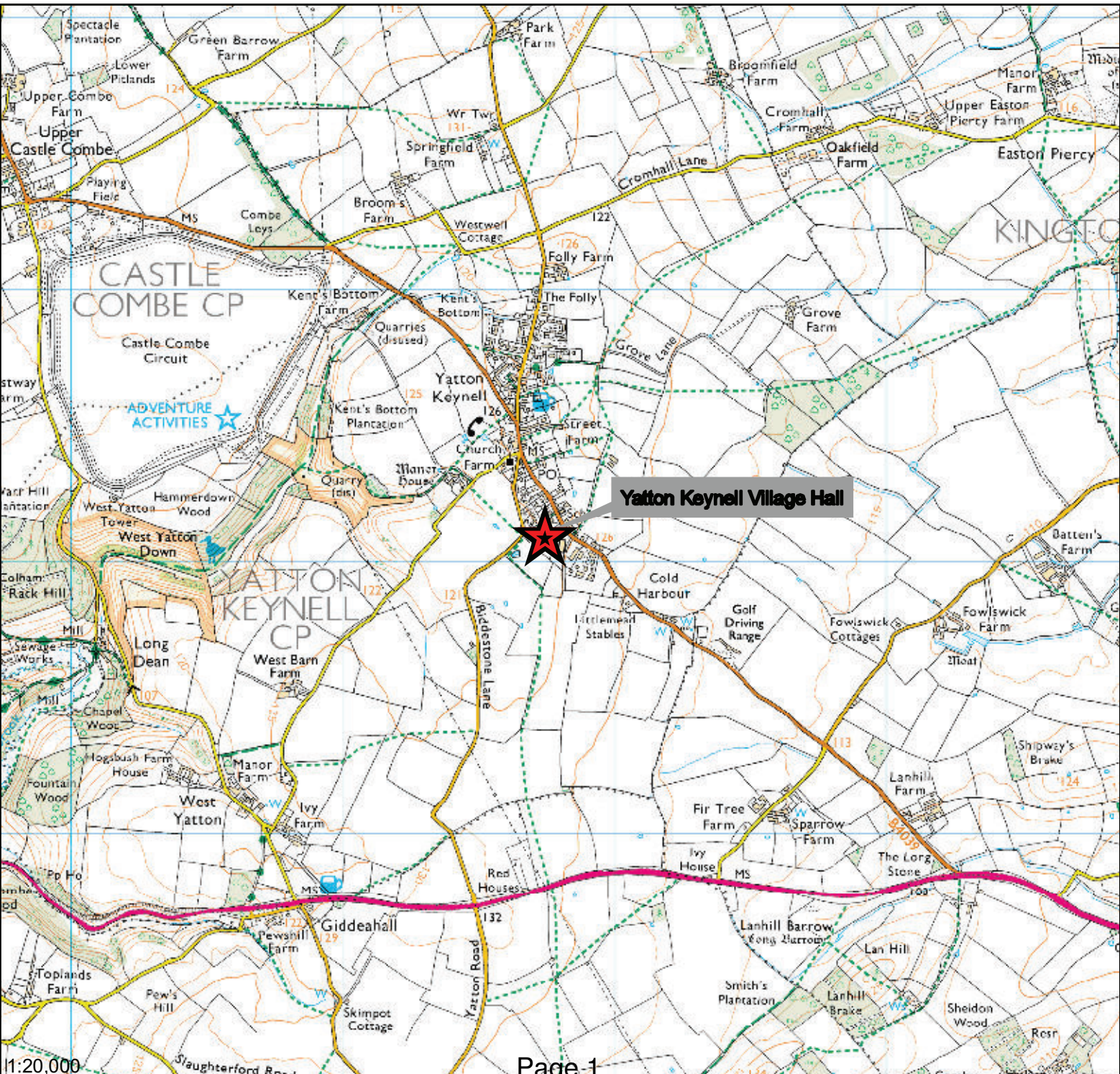
**Yatton Keynell Village Hall,  
Jubilee Field,  
Biddestone Lane,  
Yatton Keynell,  
Chippenham,  
SN14 7BD**

**Wiltshire Council**  
Where everybody matters



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# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place** Hullavington Village Hall, Hill Hayes Lane, Hullavington, SN14 6EB  
**Date:** 10 May 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.20 pm

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Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer), direct line 01249 706610 or e-mail [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Desna Allen (Chairman), Cllr Chris Caswill, Cllr Paul Darby (Vice Chairman), Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Mark Packard, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

Councillor Fleur de Rhé-Philippe (Cabinet Representative)

### **Officers**

Julia Densham (Senior Democratic Services Officer), Adrian Hampton (Head of Local Highways and Street Scene), Parvis Khansari (Service Director), Tim Martienssen (Vision Director - Chippenham), Maggie Rae (Director of Public Health and Well-being), Marie Todd (Area Board and Member Support Manager), Victoria Welsh (Community Area Manager) David Whewell (Head of Youth Work) and Richard Williams (Youth Development Service)

### **Parish and Town Councils**

Chippenham Town Council – David Powell, Andrew Noblet (Leader) and Harry Purdon  
Biddestone and Slaughterford Parish Council - Alison Butler and Rachel de Fossard  
Castle Combe Parish Council – Adrian Bishop and Fred Winup  
Christian Malford Parish Council – Jennifer Biggin and Nigel Fairley  
Grittleton Parish Council - Lesley Palmer  
Hullavington Parish Council – Maggie Bawden Rawsthorne, Eric Gough, William Harmer, M Morgan and Sharon Neal  
Kington Langley Parish Council – Maurice Dixson and Sue Webb  
Seagry Parish Council – S Jopling  
Stanton-St-Quintin Parish Council – Brett Conway and Sherry Meadows  
Yatton Keynell – Paul Burgess

### **Partners**

Wiltshire Police – Inspector Kate Pain  
21 Signal Regiment (Air Support) – S Watts

Neighbourhood Watch – Bruce Davidson  
Chippenham Children’s Parliament – Judy Edwards  
Chippenham Vision Board – John Clark (Chairman)  
Yatton Keynell Recreation Association – Tony Read

**Members of the Public in Attendance: 17**

**Total Number in Attendance: 64**



<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to Hullavington and invited William Harmer, Chairman of Hullavington Parish Council, to say a few words. Mr Harmer spoke of the successful rebuild of the village hall and its popular use by local community groups. Mr Harmer also thanked the Area Board for a previous grant awarded to create a hard standing for the village bus stop. Councillor Allen introduced Cabinet Representative Councillor Fleur de Rhé-Philippe and the Area Board members introduced themselves.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from the following:</p> <p>Councillor Sylvia Gibson (Mayor of Chippenham Town Council)  Councillor Terence Bate (Chippenham Town Council)  Councillor Ray Stockall (Christian Malford Parish Council)  Councillor Christopher Dash (Yatton Keynell Parish Council)  Jane Clark (Chippenham Area Partnership)  Wiltshire College.</p>	
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting on 1 March 2010 were approved and signed as a correct record, subject to the inclusion of Councillor Rooke's thanks to Martin Rose, Principal Highways Engineer, and the following paragraph, both under the A4 Rowden Hill Traffic Management item:</b></p> <p><b>'Councillor Rooke also expressed her disappointment that the mini-roundabout was not considered a feasible option but she was pleased that a pedestrian refuge had been recommended.'</b></p> <p>The Chairman updated the meeting on the current progress of actions from the previous meeting.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>Councillor Judy Rooke declared a personal interest in item 7a(iv) Funding – New ChAPTER's request for funding for the</p>	

	<p>Chippenham River Festival. Councillor Rooke was a member of the Chippenham Sailing and Canoe Club.</p> <p>There were no other declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman announced that, in accordance with Section 100B(4) of the Local Government Act 1972 having regard to the special circumstances pertaining in this matter – namely, an urgent deadline for decision, she was of the opinion that, despite its non-inclusion on the Agenda, the matter of the Expression of Interest to the Performance Reward Grants Scheme from Biddestone Village Hall and Recreational Trust should be considered as a matter of urgency. This item would be taken under the Funding item.</p> <p>The Chairman directed the meeting to the announcements attached to the agenda regarding the <b>Air Quality Strategy for Wiltshire</b>, the <b>Contaminated Land Strategy for Wiltshire</b> and the <b>Summary of Area Board Achievements 2009-10</b>.</p> <p>Councillor Allen verbally updated the meeting on the following:</p> <p>a. <b>Reducing Unnecessary Street Lighting</b> - Wiltshire Council had been approached by a number of communities seeking to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs. Street lighting and illuminated signs was identified as a major use of energy by the Council in a recent review.</p> <p>A start had been made with a project to replace the lighting units in the county's 1,600 illuminated bollards with new low energy units. Dimming and turning off unnecessary lighting for part of the night had already been successfully introduced in trial sites at Urchfont and Tidworth.</p> <p>Anyone who was interested in participating in this project was invited to contact the Community Area Manager.</p> <p>b. <b>Annual Programme of Highways Works</b> - The annual programme of highway maintenance and improvement schemes for 2010/11 had been approved. This information was presented on an</p>	

individual community area basis and was available on the Council's website under Community Area Highway Information. The information includes lists of proposed highway and related works for 2010/11 with facts and figures about the roads in the area.

- c. **BBC Blast** - Posters were available at the meeting that advertised the event which was to take place from 19 - 21 May.
- d. **Chippenham Conservation Area Management Plan Consultation** - At the Chippenham Area Board meeting on 1 March 2010, Judy Enticknap (Conservation Officer) made a brief presentation on the Chippenham Conservation Area Management Plan (CAMP). The CAMP had been the subject of a recently completed consultation exercise. The comments received had been analysed, and appropriate amendments had been made to the plan which benefitted the final document. Councillor Trotman confirmed the adoption of the document as supplementary planning guidance on 27 April 2010.

Councillor Caswill expressed dismay at the lack of available conservation officer to monitor the work of the recently proposed Chippenham Conservation Management task group.

**Action**

**This comment was to be passed to Judy Enticknap.**

**Victoria Welsh**

- e. **Wiltshire 2026 Core Strategy Feedback** - Officers were to attend the next Chippenham Area Board on 5 July 2010. However, given the concerns that had been raised through the consultation regarding the location and amount of development being proposed in Chippenham, the Council would be undertaking further consultation within the Chippenham Area. One of the Area Board Special Meetings has been put aside for this purpose and the date was to be announced publically shortly.

**Action**

**The Head of Spatial Planning to publicize the date.**

**Georgina Clampitt-Dix**

- f. **Gypsy and Traveller Consultation Update** - Posters were available at the meeting that advertised the rescheduled drop-in event as 19 May at the Neeld

	<p>Hall.</p> <p>g. <b>Summary of Area Board Successes</b> – Councillor Allen summarised the work of the Area Board over the previous year.</p> <p>Councillor Noblet (Chippenham Town Council) requested that the amended Area Board Handbook be distributed as widely as possible and the amendments made in the clear practical terms.</p> <p>Councillor Palmer (Grittleton Parish Council) requested clearer guidance regarding the Area Board’s financial parameters, areas of influence and less acronyms/jargon. Councillor Scott clarified that the Area Board was able to influence decisions concerning ‘People and Places’ rather than direct spending.</p> <p><b><u>Action</u></b>  <b>These requests to be passed to Julie Martin, Corporate Advisor: Community Leadership.</b></p>	<p><b>Julia Densham</b></p>
<p>6.</p>	<p><u>Town, Parish and Partner Updates</u></p> <p>Updates were received from the following:</p> <p>a. <b>Flood Fair</b> - Councillor Fairly (Christian Malford Parish Council) spoke of the comprehensive set of presentations and the networking opportunities at the recent event; however, he was disappointed that it was not more specific to the North Wiltshire area. A lack of confidence in the ability of the Operational Northern Flood Working Group (ONFWG) to meet the needs of the local area had led nine local parish councils to form a group to consider flooding concerns.</p> <p><b><u>Action</u></b>  <b>Councillor Jonathan Seed (Chairman of the ONFWG) to be invited to a future Area Board meeting to give a presentation on the improvements had been made locally to alleviate flooding problems.</b></p> <p>b. <b>Wiltshire Police</b> – The written update was noted. Inspector Pain thanked local communities for their role in helping to address crime, and pointed out that policing was most effective when delivered collaboratively with local people. This had been the case with the recent drugs warrant execution and</p>	<p><b>Victoria Welsh</b></p>

arrest in connection with a cannabis factory in the Kington Langley area.

Inspector Pain also updated the meeting on the current town centre night-time economy – Councillors Scott and Hutton had accompanied weekend duty police staff and observed lively but non-threatening behaviour.

A recent plain-clothed surveillance exercise concerning the sale of alcohol to under-age people and those already inebriated had been carried out successfully. No premises checked were found to be contravening regulations for the sale of alcohol.

Police statistics remained the same compared with the previous year and Chippenham continued to report lower levels of violent crime than Trowbridge and Salisbury.

A report commissioned by Pippa McVeigh (Head of Crime Reduction for Wiltshire Council) had failed to secure additional funding to continue the Taxi Marshall scheme. She recommended that two Area Board councillors work with Inspector Pain's Night-time Economy Working Group.

#### **Decision**

**Councillors Caswill and Hutton agreed to work on the group.**

- c. **Wiltshire Fire and Rescue Service** – The written update distributed with the agenda was noted.
- d. **NHS Wiltshire** – The written report tabled at the meeting was noted.
- e. **Chippenham Area Partnership** – no report was available
- f. **Chippenham Vision Board** – John Clark updated the meeting noting that ING were now working with the Board. He introduced Tim Martienssen (Wiltshire Council) as the new Vision Director for Chippenham. Mr Clark also gave an update on current projects including the skatepark development and river pontoon improvements. He asked for the Area Board's support in appealing the Performance Reward Grant Scheme panel's decision to refuse the Vision's funding request

to improve the river pontoon. The Vision continued to work with the Chippenham Conservation Area Management Plan and the Core Strategy.

**Action**

**A letter confirming the Area Board’s support for the appeal to be sent to the Performance Reward Grant Scheme panel.**

**Julia  
Densham**

g. **Community Area Young People’s Interest Group (CAYPIG)** – Richard Williams (Youth Development Co-ordinator) gave an update on the following projects:

- **Dirt Jumps** - the project had been delayed but the problems were now resolved.
- **Youth Strategy Task Group** – was mapping current youth provision in the area and a workshop was scheduled in September for stakeholders to become involved. **Mr Williams agreed Councillor Scott’s request that the needs of village-based young people be included in the survey.**
- **Youth Transport Grant** – this would be considered by the Task Group and it was hoped to link it to variety of youth activities based around the Olympiad and Monkton Park.
- **Boot Camp Day** – was scheduled for 3 June 2010 at Buckley Barracks.

h. **Chippenham Children’s Parliament** – Judy Edwards thanked those that had been involved in the Parliament and updated the meeting on their three objectives for the year:

- Develop safer places to play
- Increase recycling
- Reduce road traffic accidents.

7.

**Funding**

a. **Community Area Grants**

Area Board Councillors were asked to consider six requests to the Community Area Grants Scheme.

Judy Edwards addressed the meeting on behalf of the

Chippenham Children's Parliament. She apologised that the children were unable to attend due to their SATs. Mrs Edwards read two statements from local children regarding road safety and speed limits in the town centre

John Clark responded to questions on behalf of the New ChAPTER application.

**Decision**

**Chippenham Children's Parliament was awarded £1000 for a Road Safety Campaign.**

***Reason The application met the Community Area Grants criteria for 2010/11 and would support several Wiltshire Council priorities, including a link to the Local Agreement for Wiltshire to 'Investigate ways to reduce rates of serious injury and fatal road accidents in Wiltshire'.***

**Decision**

**Nettleton Parish Plan Committee was awarded £650 towards the production of a parish plan.**

**Reason**

***The application met the Community Area Grants criteria for 2010/11 and would support several Wiltshire Council priorities, including a link to the Local Agreement for Wiltshire to 'Help local communities to develop their own priorities and improvements'.***

**Decision**

**Yatton Keynell Parish Council was awarded £776 towards the erection of picket fence village gateways.**

**Reason**

***The application met the Community Area Grants criteria for 2010/11 and would support several Wiltshire Council priorities, including a link to the Local Agreement for Wiltshire to 'Investigate ways to reduce rates of serious injury and fatal road accidents in Wiltshire'.***

**Decision**

**New ChAPTER was awarded £4000 towards the Chippenham River Festival. This lower amount (original request was £8000) was proposed by councillors who felt that the Festival should seek to secure additional sponsorship.**

**Reason**

***The application met the Community Area Grants criteria for 2010/11 and would support several Wiltshire Council priorities, including links to the Local Agreement for Wiltshire, to create stronger and more inclusive***

*communities 'Improve community relations' and 'Encourage communities to take part in sporting and cultural activities and events that bring different age groups together'.*

**Decision**

Castle Combe Village Hall was awarded £1,182 towards the installation of insulation and secondary double glazing in the village hall.

**Reason**

*The application met the Community Area Grants criteria for 2010/11 and would support several Wiltshire Council priorities, including links to the Local Agreement for Wiltshire priority actions 'To reduce Wiltshire's carbon footprint'.*

**Decision**

St Michael Village Shop was awarded £2,755 towards the upgrade of the freezer and shelving in the village shop.

**Reason**

*The application met the Community Area Grants criteria for 2010/11 and would support several Wiltshire Council priorities, including links to the Local Agreement for Wiltshire priority actions 'Help small businesses get better access to finance'.*

b. Community Area Partnership

This item was withdrawn as ChAP had advised that they would submit a funding application to the next area board meeting on 5 July 2010.

c. Performance Reward Grant Scheme

Biddestone Village Hall and Recreational Trust - it was noted that the bid would restore and convert the existing building to provide changing and storage facilities suitable to support growing adult and youth/junior sports teams (including girls).

**Decision**

**The Chippenham Area Board supported the bid from Biddestone Village Hall and Recreational Trust to go forward for consideration by the Performance Reward Grant Panel.**

**Victoria  
Welsh**

8.

Youth Staffing Allocations

David Whewell, Head of Youth Work, gave a brief presentation on the rationale behind the recent analysis of



	<p>youth staffing across Wiltshire. This had identified criteria by which the youth service was able to identify the needs of young people and deliver a fair service in each community area. The criteria were as follows:</p> <p>Core Funding – 25%  Population aged 13-19 – 50%  Deprivation – 10%  Rurality/Sparsity – 10%  Emergency – 5%</p> <p>He wished to change the public perception of young people and pointed out that 10 times more young people took part in the Duke of Edinburgh Award Scheme than were referred to the Youth Offending Team.</p>	
9.	<p><u>Health Issues in Our Community Area</u></p> <p>Maggie Rae, Director of Public Health and Well-being, gave a brief presentation on the Joint Strategic Needs Assessment for the Chippenham community area.</p> <p>The local population’s health was considered in terms of longevity, teenage pregnancy, traffic collisions, alcohol-related hospital admissions, childhood obesity, smoking, self-reported health, domestic violence and percentage of those able to remain at home at the end of life.</p> <p>The community area’s highest rankings included self-report health and its lowest ranking related to road traffic collisions.</p> <p>A new focus aimed at reducing death from cancer particularly skin cancer.</p> <p>The Director thanked the Community Safety Partnership for the recent night-time group visit she had made to Chippenham Town Centre and welcomed the opportunity to facilitate a health fair in the area.</p>	
10.	<p><u>Our Community's Priorities</u></p> <p>Following several recent consultations both Wiltshire Council and local organisations, the meeting was asked to agree five priorities for the coming year. The decisions were as follows:</p> <ol style="list-style-type: none"> <li>1. <u>Skatepark</u> (supported by CAYPIG, Vision Board, community area partnership and the Children’s Parliament).</li> </ol> <p><b><u>Decision</u></b></p>	

**Councillor Darby to lead on this priority.**

2. Road Safety in the Community Area (supported by Wiltshire Police, NHS Wiltshire and the Children's Parliament). Councillor Douglas updated the meeting with the most recent statistics and offered to share the information with any interested parties.

**Decision**

**Councillor Douglas to lead on this priority.**

3. Night-time Economy (supported by Wiltshire Police and NHS Wiltshire).

**Decision**

**Councillors Caswill and Hutton to lead on this priority.**

4. Childhood Obesity

**Decision**

**A lead councillor to be appointed to this role.**

5. Adult Social Care  
Maggie Rae pointed out that an additional £20 million had been added to the budget last year to improve the quality of end-of-life care and catastrophic life events.

**Decision**

**A lead councillor to be appointed to this role.**

A question was asked about the publication of comparative data for Primary Care Trusts nation-wide. While this county's spend was available on NHS Wiltshire's web-site, statistics were not held by the Strategic Health Authority; however, the question could be directed to the Department of Health.

11.

**Cabinet Representative - Fleur de Rhe-Philipe**

Cabinet Representative for Finance, Performance and Risk, Councillor Fleur de Rhé-Philipe, outlined her role and made the following points:

- Wiltshire Council aimed to make 5% savings per year for the next four years
- The savings promised from becoming a unitary council were well underway
- Her responsibility for performance meant ensuring that

	<p>spending achieved its intention both internally and eternally</p> <ul style="list-style-type: none"> <li>• Her responsibility for risk meant knowing where things might go wrong before they do.</li> </ul> <p>The over-arching objective was to achieve value for money, delivering services people want; however, this was an easy aspiration and a new Autumn budget would consider how best to achieve these goals.</p> <p>Councillor Noblet (Chippenham Town Council) queried why Wiltshire Council had decided that county-wide residents should not have to pay for the West Wilts Show. The response was that funding should benefit all residents.</p> <p>Councillor Packard asked how much money was be allocated to road repairs. The strategy was to resurface the worst roads to prevent recurring pot-holes.</p>	
12.	<p><u>Community Issues Update</u></p> <p>Parvis Khansari, Service Director, updated the meeting on the current community issues. There were 23 issues being worked on. Speeding issues were referred directly to the Camera Safety Unit.</p> <p>Councillor Caswill updated the meeting on the Bath Road Car Park issue. In consultation with local residents, a decision was made to await the outcome of the CCTV results before pursuing the issue further.</p> <p><b><u>Action</u></b>  <b>Information regarding the installation of the CCTV unit in the car park to be forwarded to Councillor Caswill.</b></p>	Mark Rippon
13.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting. She announced the dates of the next three area board meetings as follows:</p> <p>5 July 2010 – Yatton Keynell Village Hall  13 September 2010 – Sheldon School  22 November 2010 – Swindon and Wiltshire Records Office</p> <p>The next Area Board Co-ordinating meeting was to be held on Thursday 3 June at 10am at the Monkton Park offices.</p> <p><b><u>Decision</u></b>  <b>Councillors Maurice Dixson (Kington Langley Parish</b></p>	

<p><b>Council) and Alison Butler (Biddestone and Slaughterford Parish Council) agreed to attend the meeting. All Area Board councillors were invited to attend.</b></p>	
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# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Council Chamber, County Hall, Trowbridge  
**Date:** 18 May 2010  
**Start Time:** 1.24 pm  
**Finish Time:** 1.25 pm

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Please direct any enquiries on these minutes to: Alexa Smith (Democratic Services Officer),  
Tel: 01249 706612 or Email: [alexa.smith@wiltshire.gov.uk](mailto:alexa.smith@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Desna Allen, Cllr Chris Caswill, Cllr Paul Darby, Cllr Bill Douglas,  
Cllr Howard Greenman, Cllr Brigadier Robert Hall (ex-officio), Cllr Peter Hutton,  
Cllr Mark Packard, Cllr Nina Phillips, Cllr Judy Rooke and Cllr Jane Scott OBE

## **Apologies:**

(None)

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### 1. **Election of Chairman**

The Chairman of the Council sought nominations for the position of Chairman of the Chippenham Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Desna Allen was elected Chairman of the Chippenham Area Board for the 2010/11 municipal year.**

Councillor Allen in the Chair

### 2. **Election of Vice-Chairman**

The Chairman sought nominations for the position of Vice-Chairman of the Chippenham Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Mark Packard was elected Vice-Chairman of the Chippenham Area Board for the 2010/11 municipal year.**



## Chippenham Area Board 5 July 2010

### Chairman's Announcements

#### Community Payback – Call for Grot Spots

Wiltshire Probation Services is launching a new scheme, 'Community Payback, Involving Local Communities'. The scheme works with offenders to offer free labour to local communities to enhance the local environment. This includes clearing undergrowth, removal of graffiti or litter, repairing and redecorating community facilities and other environmental projects.

The Community Payback initiative has been supported by our Area Boards to receive Performance Reward Grant funding to provide mobile facilities which will enable the work to be carried out more efficiently and to broaden the reach of the project to include more rural parts of the county.

Area Boards are asked to call for 'Grot Spots', local areas which need clearing or community facilities which need decorating, litter picking or graffiti removal. These can be referred to the Community Payback Scheme, either directly using the referral form on the Community Payback leaflet or via their Community Area Manager.





# Update for Chippenham Area Board

<b>Update from</b>	<b>CHRISTIAN MALFORD</b>
<b>Date of Area Board Meeting</b>	5 <sup>th</sup> July 2010

## Headlines/Key Issues

- **Flooding:** Flooding remains a major concern in the village and local area. As a result of continued pressure there appears to have been a softening of attitude to the involvement of Town & Parish Councils in the OFWG(N). Our Flood Warden has been invited to a series of OFWG(N) Meetings scheduled over the next 9 months; we will see how the first meeting goes.
- **B4069:** The continued use of the B4069 by large numbers of waste lorries from S Wales, Bristol and the Gloucester area has a major impact on our environment. A meeting has been called by WC for 28 Jun 10 for all stakeholders and interested parties. We remain concerned, that in the paperwork issued for the meeting, WC's position remains unchanged in that the only solution recommended in a report by Mouchel Ltd as being capable of forcing the waste lorries off the B4069, the imposition of a 7.5T weight limit, is their last choice of action. The 'action group', formed by the four Parish Councils (Christian Malford, Dauntsey, Lyneham & Sutton Benger) to fight for a 7.5T weight limit on the B4069 between Draycot Cerne and Lyneham is holding a meeting on 24<sup>th</sup> June prior to the WC meeting. Depending on the outcome of the meeting we will be submitting a written question to the Area Board Meeting on 5<sup>th</sup> July 2010.
- **Speeding:** Speeding remains a problem on the B4069, and within the village, with motorists ignoring the 40 & 30 mph speed limits – this has been forwarded as an 'issue' on the WC Register
- **Malford Meadow (Pocket Park):** Since signing a 'Tenancy in Will' agreement with WC; we are still waiting for the formal agreement and signing of the lease; the documents are with the respective solicitors. Malford Meadow has received a small grant from WC.

## Projects

- **Recreation Ground:** The Parish Council is conducting a review of the recreation ground with a view to improving and upgrading the current facilities.
- **Speeding:** Discussions are continuing with our neighbouring Parish Councils (Sutton Benger and Dauntsey) who both have access to speed guns about possible 'partnership' arrangements. Volunteers have been invited to 'observe' (date to be arranged) anti-speeding operations carried out under the auspices of Dauntsey Parish Council.

## Future Events/Dates for the diary

- 6 Jul 10            Parish Council Meeting
- 10 Jul 10        CM Summer Bash
- 7 Sep 10         Parish Council Meeting

Signed: **N C Fairley**

Date: 21<sup>st</sup> July 2010



# Update for Chippenham Area Board

<b>Update from</b>	<b>Grittleton Parish Council</b>
<b>Date of Area Board Meeting</b>	11 <sup>th</sup> January 2010

## Headlines

- Budget setting

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- Highway/pavement issues

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- Consultations on planning and enforcement

## Projects

- MUGA/REAP project

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- Recreational needs survey for Littleton Drew

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- Possible adoption and use of red telephone box

## Future Events/Dates for the diary

- Next meeting Grittleton PC Monday 18<sup>th</sup> January 7:30 pm

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Signed: Emma Walker (Clerk)

Date:23.06.10



## Update for Chippenham Area Board

Update from	Kington Langley Parish Council
Date of Area Board Meeting	5 <sup>th</sup> July 2010

### Headlines

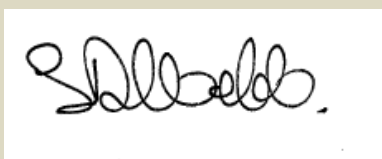
- The Millennium Footpath that runs through the village has now been re-surfaced. The original footpath was installed during 2003 and the surface dressing was not completed due to lack of funds. The community is very appreciative.
- The bollards that surround and protect Middle Common in the village are now complete. Due to a RTA two were demolished but a successful insurance claim has now come to fruition and they will soon be replaced.
- Drainage issue are ongoing working together with Wiltshire Council.

### Projects

- Professional advice has been taken to enable members to carry out necessary work on the village pond. This has been cleared of all the growth and is looking very good. Work is ongoing.
- Research has started with a view to providing a plaque to mark 'Kilverts View' in Kington Langley. Kilvert was a poet and wrote a poem mentioning his favourite view from a field opposite Tanners in Kington Langley that looks towards Cherhill.
- Options are being sought to give pedestrians a safe crossing over the A350.
- The tots play area is to be refurbished. The Playing Field Association is steering this having submitted a grant application to the Area Board to cover the shortfall. The Parish Council is very supportive of this.

### Future Events/Dates for the diary

- The next two parish council meeting dates is the 12<sup>th</sup> July and 9<sup>th</sup> August commencing at 7.45pm held in the Village Hall meeting room.



Signed:

Date: 21 June 2010



**Crime and Community Safety Briefing Paper  
Chippenham Community Area Board  
Monday 5<sup>th</sup> July 2010**



## **1. Neighbourhood Policing**

**Team Sgt:** Allan GEORGE

### **Town Centre Team**

Beat Manager – PC Ashleigh JONES  
PCSO – Ali DUNCAN  
PCSO – Barbara YOUNG

### **Town North East Team**

Beat Manager – PC Rachel WEBB  
PCSO – Matt DIBBLE  
PCSO – Mike JONES

### **Town West Team**

Beat Manager – PC Arwen LUCENA  
PCSO – Lil HOLLAND  
PCSO – Geoff BIDDALL

### **Town South Team**

Beat Manager – PC Emma HIGGINS  
PCSO – Toni BROWN  
PCSO – Aaron ROWE

### **Rural North Team**

Beat Manager – PC Heather BARHAM  
PCSO – Norman WEBSTER  
PCSO – Steve BUTLER

## **2. NPTs - Current Priorities & Consultation Opportunities:**

### **Town Centre:**

- **ASB – Town Centre**
- **ASB – Monkton Park**

### **Town North East**

- **ASB – Cowleaze**
- **Parking/ Obstruction – Sadlers Mead**

### **Town West**

- **ASB – Sheldon Road**
- **ASB – Middlefield Road**

### **Town South**

- **ASB – Pewsham Lodge Shops**
- **Drugs – Charter Road/ Royal Close**

#### **Rural North**

- **Burglaries – Villages**
- **ASB – Christian Malford**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

### **3. Police Authority Representative: Mr Christopher CASWILL**

Please contact via Wiltshire Police Authority Tel. 01380 734022 or <http://www.wiltshire-pa.gov.uk/feedback.asp>

### **4. Performance and Other Local Issues**

#### **Town Centre**

##### **ASB Monkton Park**

Increased patrols in the park as there have been reports from residents that teenagers are drinking in the park. We have patrolled the park and moved large groups of teenagers out of the park. We have also taken alcohol off teenagers in the park. We are getting fewer reports from the residents. We will continue to patrol the park especially during the summer months. Arrests have been made due to fights breaking out amongst the teenagers, whilst these are rare we are keen to ensure they are dealt with promptly and robustly.

##### **ASB Town Centre**

This priority is on going as it also includes the night time economy. Frequent licence checks are being made in the pubs and clubs throughout the town centre. This is to reduce the amount of people that are too intoxicated being served more alcohol. We are also looking at getting pubwatch radios set up for the town centre pubs and clubs which will make it easier to identify people who are too intoxicated or have the potential to cause anti social behaviour. By doing this they will not be able to go into any other pubs and will then hopefully go home.

As this is written karma nightclub is being taken to licensing review following concerns expressed regarding the premises and associated disorder.



## **Town West**

### **Arsons**

A youth has been interviewed regarding the series of arsons in and around Sheldon and Audley Road. He has denied any involvement but was referred to the Junior Firesetters programme with Wiltshire Fire in any case as his parents had concerns for him. There have not been any further reports of arson's in the area and all year group secondary schools have been visited by representatives from police and fire to deliver a lecture on the dangers of arson and the consequences.

### **Middlefield Road – ASB**

The area has been pro-actively patrolled and residents have noticed the increased police patrols in the area. The calls to the area for anti-social behaviour have decreased and there seems to be a marked improvement with children no longer playing in the road. Westlea have funded a project with Kandu Arts for the children from the area and the football activity on Middlefield field is well attended each week. We are working with Westlea with regards to one family who are responsible for causing anti-social behaviour in vehicles in the area and a section 59 warning has been issued for one of the vehicles which has now been seized twice.

## **Town North East**

During the last 3 months we have been dealing with priorities at COWLEAZE, CHIPPENHAM. I can confirm that on Wednesday 2nd June 2 residents were issued with anti-social behaviour injunctions. Where as 3 months ago police were receiving 2 calls a week from other residents complaining about anti-social behaviour, we can now state that in the last 2 weeks we have not received any calls.

Demolition to the old insulation site on COCKLEBURY ROAD has now been completed after police liaison with railway operations management. The council agreed to remove the eyesore as it was starting to become a magnet for graffiti, drug use and low level anti-social behaviour. Site now clear and secure.

Phase 1 of the Highways developments on Hardenhuish Lane have now been completed and phase 2 will commence within the next couple of months. Funds have been secured for an additional zebra crossing to be put in at the top of Hardenhuish Lane, which will make it much safer now for school children to cross over the road from Cepan Park North into Hardenhuish school.

## **Town South**

### **Pewsham Shops**

This priority has been running now for over a year. It was first set up due the high volume of calls in relation to ASB that the Police were receiving. Youths were gathering outside Tesco's and causing a problem for staff and customers. A large amount of work was carried out by Town South, a number of youths involved were

identified. They were banned from Tesco and letters sent home to parents. Town South has continued to monitor this and show a presence in the area. Staff in Tesco has been spoken to on a regular basis and report that things are much better. Youths occasionally still congregate outside the shop but there are no problems.

I have made the ASBRO, Jonathan STIDDARD aware of the number of youths that use the park area. The Council ASB team were looking to put on alternative sports and he was going to put forward Pewsham park as a possibility.

There have been one or two reports of incidents in the area, but these appear to be one off incidents. Based on this we will look to lose this as a priority at the next meeting. Town South will continue to show a presence over the summer months.

### **Charter Road**

This has been running as a priority for the last three months following a lot of intel from residents reporting ASB and drug use.

Since setting this up, Town South have actively patrolled the area and gained some good intel in relation to on-going activities in the area. We have worked with Op Empennage regarding this and two successful warrants have so far been conducted. We are now working with the Housing association in relation to this. Town South are continuing to work with several Housing associations to deal with tenants that are causing a problem for other residents.

We will continue to run this as a priority, a large number of residents are aware of the work that we are doing in the area and we would like to continue the work we have started to improve the area for all. I feel that they have move confidence in reporting incidents to us now.

### **Rural North**

A warrant was executed under the Misuse of Drugs Act at a dwelling in Kington Langley. This proved a very successful operation, acting on community intelligence and as a result Police located a well established cannabis factory set up. A male was arrested and a large quantity of cannabis plants and associated paraphernalia were seized, disrupting the supply of drugs locally and sending a firm message that drugs will not be tolerated in the community.

A Community Support Officer from the rural NPT team located an abandoned van in Sutton Benger, unlocked and unattended and believed it to be suspicious.

He saw a known male with previous convictions for vehicle crime elsewhere in the village, but at the time could not link him to the vehicle. The vehicle details were then checked and following a number of enquiries it was found to be a stolen vehicle. The van was seized and forensically examined which subsequently provided positive forensic results relating to the male originally seen in the area at the time. This was an excellent example of proactive patrol work and the benefit of checking out every detail. Enquiries are ongoing to arrest the suspect.

**CRIME & DETECTIONS (JUNE 2008 – MAY 2010 compared to previous year)**

CHIPPENHAM	CRIME				DETECTIONS	
	JUNE 2008 - MAY 2010				JUNE 2008 - MAY 2010	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	624	602	-22	-3.5%	57.7%	53.0%
Dwelling Burglary	90	111	21	23.3%	23.3%	18.9%
Criminal Damage	629	651	22	3.5%	11.6%	17.2%
Non Dwelling Burglary	153	144	-9	-5.9%	12.4%	5.6%
Theft from Motor Vehicle	140	173	33	23.6%	8.6%	12.7%
Theft of Motor Vehicle	68	44	-24	-35.3%	36.8%	29.5%
Total Crime	2812	2780	-32	-1.1%	30.8%	30.8%

County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 3rd (out of 15) for our overall detection rate and 2nd (out of 15) for our overall crime levels

**Anti-Social-Behaviour – reported incidents**

APR-JUNE 2009	JULY- SEPT 2009	OCT-DEC 2009	JAN-MAR 2010	MONTHLY AVE (09/10)
746	811	606	600	230

**5. Abstraction Rate Performance:**

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for Chippenham for May are:

SGT % ON AREA	CBM % ON AREA	PCSO % ON AREA
95.4%	88.5%	99.3%

Inspector Kate PAIN  
20 June 2010  
Area Commander





# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

## Report for Chippenham Area Board

### Fires

The number of accidental fires attended by WFRS within the Board's area during March and April 2010 was 22, an increase from 16 during the first 2 months of the year. These involved a range of vehicles including cars and vans, 3 kitchen fires, a bathroom caused by a candle, a meter box, industrial paint spraying machine, light fitting in an industrial building and grass fires. WFRS also attended 1 chimney fire.

Unfortunately we saw an increase in the number of deliberate fires that we attended during the same period, there being 7 incidents of this type. These involved bedroom curtains in the first floor of a house, a van, 2 sofas, 2 wheelie bins and a fire work being placed in a pillar box in Audley Road. WFRS and Wiltshire Police worked together with the media and the local community and schools to highlight the dangers of placing fireworks through letterboxes and pillar boxes and these incidents thankfully stopped before anyone was injured or killed. We continue to work with other agencies to identify persons who are responsible for deliberate fire setting.

### Injuries

There were 2 fire related injuries during March and April 2010. 2 female casualties were taken to hospital suffering from smoke inhalation following a house fire.

### RTCs

WFRS attended 1 road traffic collision within the Boards area during March and April 2010. This incident occurred on the M4.

### Community Safety

With warmer and sunnier weather on the horizon we would like to remind people that carelessness outdoors while barbecuing or camping can have fatal results or cause serious injury. Fires can destroy large areas of countryside, people's property and delicate eco-systems.

With reference to an incident that we have recently attended it would seem opportune to remind individuals to consider kitchen safety, in particular to not leave their cooking unattended, and to keep all cooking appliances and utensils clean and free from a build up of grease.

If you are using candles please make sure that they are fully extinguished after use, and that they are not placed in an area where they could easily be knocked over.

For further information on how to prevent these types of incidents occurring please visit [www.direct.gov.uk/firekills](http://www.direct.gov.uk/firekills).





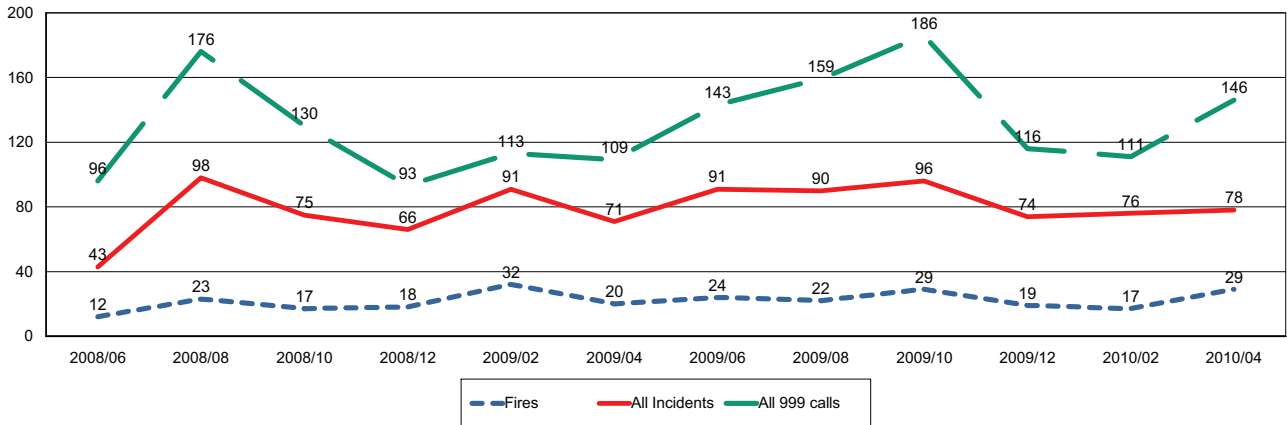
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

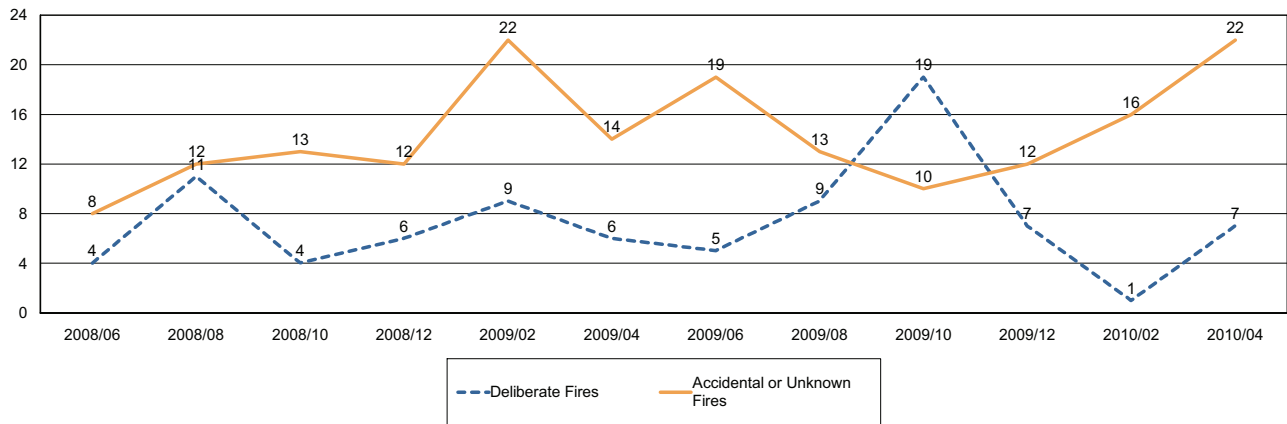
## Report for Chippenham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including April 2010. It has been prepared by the Group Manager for the Board's area.

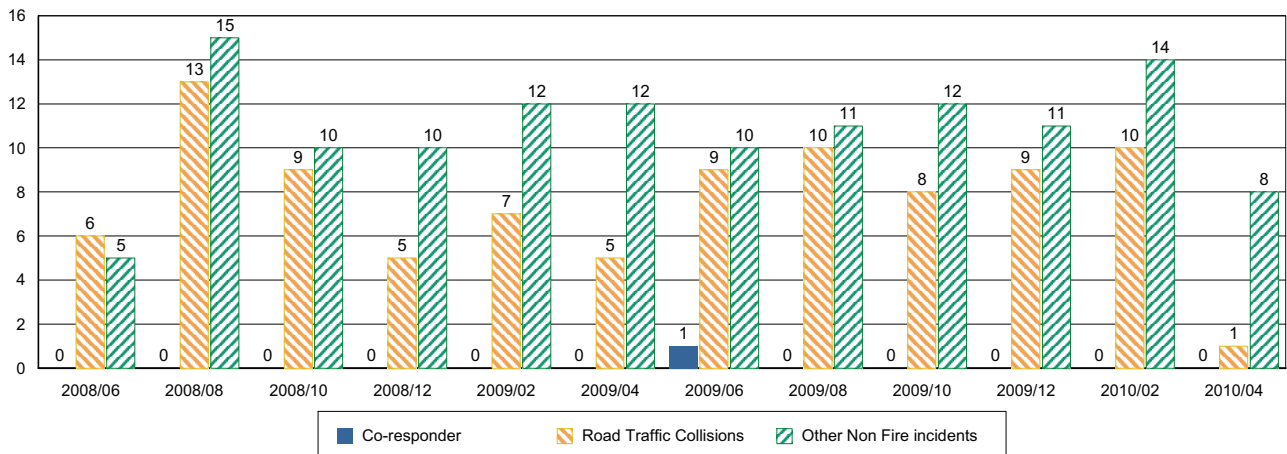
### Incidents and Calls



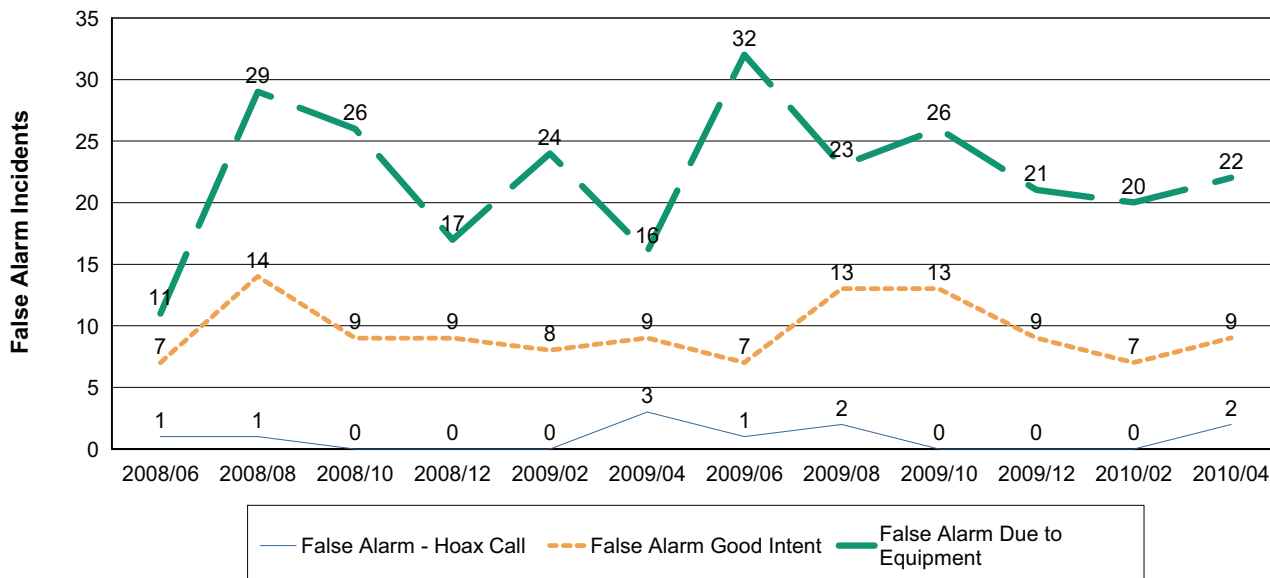
### Fires by Cause



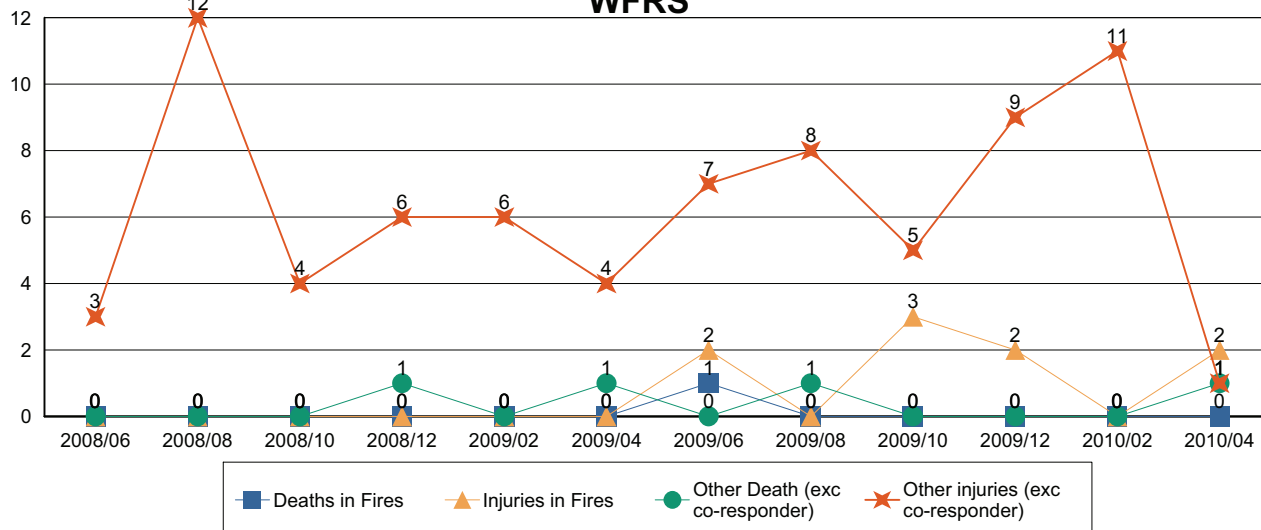
### Non-Fire incidents attended by WFRS



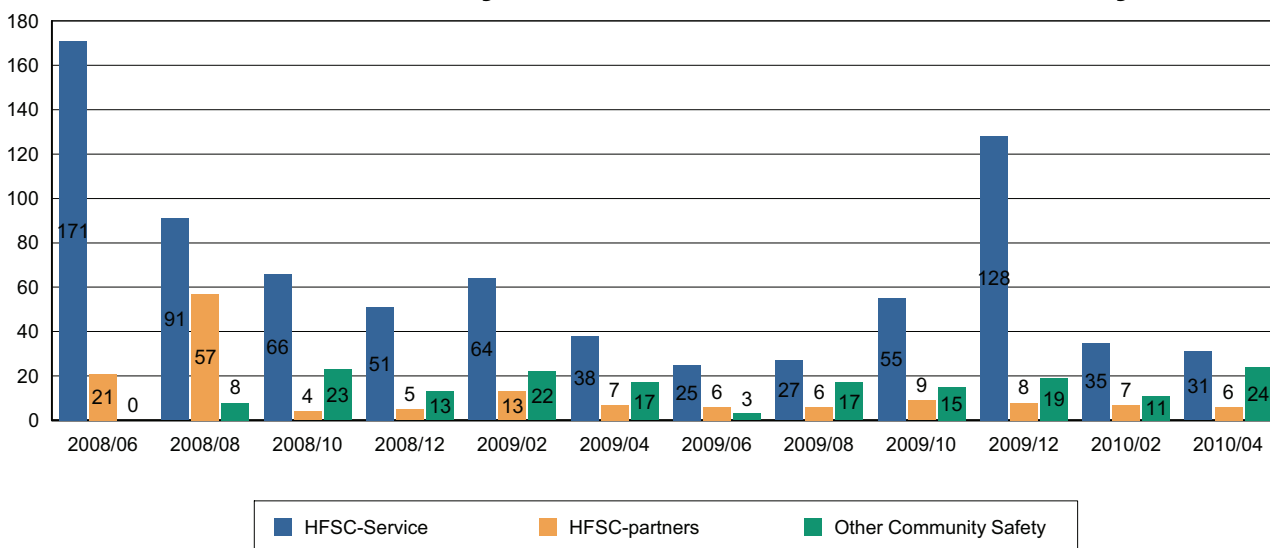
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



## **NHS Update – June 2010**

### **Primary Care Development forges ahead in Westbury**

The location of Westbury's Primary Care Development was revealed to a gathering of about 70 residents at a Town Council meeting on 10 May 2010.

The development will be located at Leigh Park, Westbury, on the opposite side of Mane Way from the local shops. Plans for the development have evolved through the work of a Steering Group with members drawn from NHS Wiltshire, the Westbury Group Practice, Patients' Forum, League of Friends and the Town Council.

The Primary Care Development (PCD) will include an extended modern GP surgery which combines the Eastleigh Surgery and the White Horse Surgery with a range of other health care services, all under one roof.

The PCD will accommodate all the services that are currently provided from Eastleigh and White Horse Surgery, and in addition to this there will be a number of new services available that Westbury people currently have to travel to other towns to access. The services available will be:

- 8 GPs from the existing surgeries (so people will continue to see their family doctor), plus a GP in training
- Nurse Practitioners, who are able to see, treat and prescribe for patients
- Nurses, providing a wide range of services from Family Planning to Asthma care
- Consultant outpatient clinics
- A minor surgery suite, which will be used by staff and visiting Secondary Care consultants
- The Westbury and Warminster Neighbourhood Teams (who provide community healthcare to patients in their own homes)
- A mobile diagnostics centre, for screening services and diagnostic tests Community midwives, providing antenatal and postnatal care
- Health visitors
- Outpatient X-ray facilities for patients under the care of specialists at Salisbury District Hospital
- A stand-by point for the Ambulance Service
- A dental surgery, which will extend to three dentists on site, providing NHS and private dental services
- Primary care counselling services
- Lifestyle management services, including diet, exercise advice and smoking cessation support
- The practice is in negotiation with a Pharmacy Provider

The building will be approximately 2400 square metres in floor area, compared to the existing Eastleigh Surgery which is less than 700 square metres.

The current car parking proposals include about 100 parking spaces for patients; the site is within walking and cycling distance of many homes in the area and within about 500 metres of existing bus stops. Access to the site will be promoted via community transport services and in addition, the Steering Group and the BA13 Transport Group are exploring the possibility of improving bus links to the area to secure the best possible transport infrastructure through a 'travel plan'.

Westbury people were given the opportunity to check further progress at an Open Day at the Paragon on 26<sup>th</sup> May. The architect, the GPs, travel planners and representatives from NHS Wiltshire were present to talk and answer questions about the plans for the new development.

## Coalition Programme for Health

The government announced its Coalition Programme for the next five year's of this parliament.

Key announcements for the NHS include:

- Health spending will increase in real terms each year
- An independent Health Board will allocate financial resources and coordinate commissioning
- The role of the GPs in commissioning will be strengthened
- Extending patient choice for all services including choice of GP
- Strengthening the role of the Care Quality Commission so it becomes an effective quality inspectorate and developing Monitor as an economic regulator
- **Delivering a stronger local voice through directly elected individuals on PCT boards. The remainder of the board will be appointed by the local authority. The Chief executive and principle directors will be appointed by the Secretary of State**

## New Ministerial Team

The new coalition government has appointed its Ministerial Team for the Department of Health:

Secretary of state for Health – Andrew Lansley

Minister of State for Care Services – Paul Burstow

Parliamentary Under Secretary of State for Quality (Lords) – Earl Howe

Parliamentary Under Secretary of State for Public Health – Anne Milton

## The Wiltshire Concordat

The Chairman of NHS Wiltshire, Tony Barron, has led the path to the establishment of a new Wiltshire Concordat, which was signed by Wiltshire's health and social care organisations, as well as Wiltshire Council and NHS Wiltshire, in May.

The Concordat sets out a commitment from the organisations involved in the areas of health and social care to work together to ensure the continued delivery of high quality services for Wiltshire people during a period of constrained funding for public services.

It brings together and underlines the aim all our hospitals, the mental health service, the ambulance service and GPs in Wiltshire to deliver services and support people to live healthy lives.

## Reading to unborn babies - Wiltshire midwife wins national bid

Wiltshire Maternity Services have succeeded in a bid to take part in a national pilot scheme to support vulnerable pregnant women in reading to their unborn babies. The pilot, organised by the Book Trust charity with the title 'Story Bump', is aimed not only at encouraging brain development in the baby, but also helping vulnerable women to engage with their unborn child. Wiltshire is the only county to be chosen in the South West.

The successful bid was the work of Anita Johnson, who works as a Specialist Support Midwife based at the Princess Anne Wing of the Royal United Hospital, Bath.

The pilot, starting in September over 12 sites nationally, follows a successful smaller trial with 50 teenage mums in the Nottingham and Cheshire East area. It links in with existing partnership work being done with Wiltshire Council in the Trowbridge and Calne areas – both pilot sites for the national Partners in Literacy project. Link midwives who work with teenage parents-to-be are currently working with the Partners in Literacy lead from the council to look at ways of encouraging literacy skills.

The next Board meeting will be held on **21 July 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: [maggie.goodman@wiltshire.nhs.uk](mailto:maggie.goodman@wiltshire.nhs.uk))

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)



## **Update for Chippenham Area Board**

<b>Update from</b>	<b>Chippenham Vision Board</b>
<b>Date of Area Board Meeting</b>	5 July 2010

### **Headlines/Key Issues**

- **Developing the Vision**

We have to refine the ‘Vision’ and make sure the Core Strategy reflects it in order to:

- Reverse the trend to a dormitory town by a new strategy for ‘self-containment’
- Build a new Vision upon the ‘unique potential’ that Chippenham offers
- Influence the Core Strategy as it is formed, not wait for the consultation
- Address the current limitations of Transport, Traffic and Parking
- Analyse Chippenham’s unique potential
- Be clear about scale – changes regarding the Regional Spatial Strategy present an opportunity

- **Engaging with Developers**

The Vision is engaging with all significant developers and landlords to ensure that new major developments lead to

- High quality housing
- Sensitive to environment
- Appropriate retail, leisure, and open space
- Better connection with the town centre for walking, cycling, private & public transport
- Financial contribution to town centre regeneration
- Industrial traffic is kept away from the town centre
- Office & technology is close to bus and rail links
- Maximum use of Council land as incentive

- **Masterplan**

The Vision is working to create a Master Plan that will influence all development in the short / medium term, and will:

- Resolve current shortcomings eg. in retail, leisure, traffic, parking and urban realm
- Lead to a future Chippenham that realises the agreed Vision

### **Projects**

- **Development Brief for Westmead / Riverside**

A development brief for Flowers Yard and Riverside (the site) was adopted by North Wiltshire District Council as Supplementary Planning Guidance on the 9<sup>th</sup> January 2001.

This document was produced in order to influence development within the area marked on the drawing titled ‘Site Location’ within the SPG.

The 2001 development brief was not a ‘saved’ document within the Wiltshire Local Development Scheme (January 2009) and is therefore afforded no development control ‘weight’ and consequently would not be considered a material consideration relating to any planning application made affecting this area.

The Vision Director for Chippenham is aware and party to discussions with owners and developers at and around the site regarding the potential for development in the near future.

The Chippenham Vision is in the process of having a masterplan prepared for the town,

## ***Update for Chippenham Area Board***

however this is not currently in production and it is probable that at least one application at the site will precede its creation.

The recently (April 2010) adopted Chippenham Conservation Area Management Plan acknowledges that this site has been subject to recent development and that some or all of its development guidelines may be outdated.

One part of the site identified in the 2001 Brief has been recently developed for residential use with relatively high density.

The probable redevelopment of the adjacent site known as the Bath Road Site presents an opportunity for the southern part of the town centre to be developed in a coordinated manner that matches the aspirations of the Chippenham Vision and Wiltshire Council.

The Vision has therefore initiated the production of a Development Brief for this site in order to maximise opportunities offered by its development.

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### **• Masterplan**

The aim is to provide a Development Framework for the town and Masterplan for the Town Centre Strategic Site.

Key objectives:

- Development of an overall strategy to improve the town
- Direct enhancements to the town to enable it to meet the needs of a growing and economically diverse population
- Provide clear direction and sustainable, achievable proposals for public and private sector investment
- Achieve community acceptance and consensus for the emerging strategy

Outcomes:

- A graphical illustration of the Vision – strong physical vision and identification of priority projects
- A framework to guide the sustainable development of the town over the next 20 years
- A tool to assist with the retention and growth of key employers

### **Future Events/Dates for the diary**

- **Chippenham River Festival 2010** – August 28<sup>th</sup> and 29<sup>th</sup> (jointly promoted with ChAP). New events this year will include Raft Racing and a parachute display by the Red Devils. Please support with generous sponsorship and by entering teams for the Raft Races (£10 a head). See [www.chippenhamriverfestival.co.uk](http://www.chippenhamriverfestival.co.uk)
- **‘Action for Market Towns’ annual convention, October 12<sup>th</sup> and 13<sup>th</sup>**. Chippenham has won the competition to host the 2010 convention and the Vision Board will work with ChAP and the Town Council to showcase examples of progress in workshops and study tours. There are good opportunities for businesses to exhibit at the convention, and sponsorship packages will be issued shortly. Thanks to all who supported the bid.

Signed: John Clark

Date: 24 June 2010

## Update for Chippenham Area Board

Update from	Chippenham CAYPIG / Development Service for Young People
Date of Area Board Meeting	5.7.10

### Headlines/Key Issues

- Chippenham Youth Strategy – research of current provision underway.
- 
- Skate park imitative restarted – via Development Service for Young People and Vision Board
- 

### Projects

- My world – Crew training ( for County Camp Fire conference event 18/19<sup>th</sup> September)
- 
- Olympiad arts, media and music developments
- 
- Sports at Monkton Park MUGA Fridays evenings and Saturday mornings

### Future Events/Dates for the diary

- CAYPIG meeting 14.7.10 6-7.30pm at the Bridge Centre
- 
- CAYPIG meeting 13.10.10 6-7.30pm at the Bridge Centre
- 

Signed: Richard Williams

Date: 17.9.09





<b>Report to</b>	<b>Chippenham Area Board</b>	<b>Item No. 08</b>
<b>Date of Meeting</b>	<b>5<sup>th</sup> July 2010</b>	
<b>Title of Report</b>	<b>Wiltshire Local Development Framework – Wiltshire 2026 Consultation Feedback</b>	

## **Purpose of Report**

To ask Councillors to note the following:

1. Feedback on the Wiltshire 2026 Core Strategy consultation which ran from 30 October until 31 December 2009
2. Issues raised in the Chippenham Community Area and the proposed actions to respond to the issues raised
3. Next Steps for the Core Strategy.

## **1. Background**

1.1. The Wiltshire 2026 consultation formed an important step towards the development of the Wiltshire Core Strategy. The strategy will eventually replace elements of the existing local plans which planning decisions are currently set against.

1.2. The Wiltshire 2026 consultation, launched during October 2009, outlined:

- a vision for Wiltshire
- the opportunities and issues within each community area
- proposals for how that area will change over time, including
- an outline of the suggested scale and location of housing and employment development where identified.

1.3. The consultation ran from 30 October until 31<sup>st</sup> December 2009 and was publicised widely throughout the period. Public exhibitions were held in each community area.

1.4. The consultation material was available for consideration on the council's website, within libraries and council offices. Workshops were also held with community representatives and organisations.

1.5. Over 2,000 comments from more than 600 individuals and organisations were made. The overarching opinion was:

- The vision demonstrated sound underlying principles, however it was felt that it should be more locally distinctive rather than just delivering central government objectives
- The level of growth, set regionally, was highlighted as a concern and was felt to be unnecessary by many
- Infrastructure delivery was seen as a key concern, especially in terms of its timely delivery at the point of development rather than later on in the plan period.

A full report on the consultation outcome will be available shortly to view on the council's website and in its offices.

## **2. Chippenham Community Area Feedback**

2.1. The responses showed there is a lot of concern about the proposals for Chippenham and the role it should play over the next twenty years. In particular there was considerable opposition both to the level of development proposed for Chippenham and the preferred site to the north and east of the town. The general feelings about the preferred option were highlighted in a petition signed by 2009 individuals objecting to:

- The effect on the flora and fauna of Birds Marsh and the Avon and Marden Valleys
- The detrimental impact on Chippenham of 3,430 houses and over 15,000 extra people
- The increased risk of flooding due to paving over the land that is slowing down the rate of run-off water into the river at the moment
- The capital and on-going maintenance cost of the new road that will include new rail and river bridges.

- 2.2. Other responses highlighted similar concerns. These included comments from local residents groups who said:
- The people of Chippenham are calling for a reduction in the housing burden being placed on Chippenham alone
  - A proper consultation of outlying towns and villages should be carried out to ascertain their new housing and requirement needs
  - There should be no building whatsoever on Birds Marsh, surrounding fields or ecosystem to the North of Chippenham
  - Housing targets for Chippenham should be for sustainable growth not rapid urbanisation to reach a government dictate.

- 2.3. New evidence was also submitted to suggest that development should take place to the south of the town. The Chippenham Vision Board felt strongly that:
- The alternative options, particularly the option of a southern expansion of the town, are comparable to, if not better than the preferred option to the North and East of the town, in terms of its overall sustainability and viability
  - The four principal constraints identified in the south (the extent of the Rowden Conservation Area; presence of a Minerals Safeguarding Area; the presence of Grade 1 agricultural land; and flood plain issues) have not been adequately considered and that they could be addressed as easily as the constraints in the Eastern Option
  - The Eastern Option does offer a number of potentially strong points, although there are significant constraints to be overcome on this site too, not least that this option relies entirely on the provision of a significant road link and rail crossing. This infrastructure would need to be provided prior to any development taking place and could have considerable effect on its viability.

- 2.4. Other comments received included the proposal that a geographically distributed option be considered in more detail.

- 2.5. Comments were also received concerning the villages and rural areas outside of Chippenham. They included:
- Although a number of smaller settlements have a limited range of services, such rural communities often share the resources of a number of nearby villages. It is unrealistic to allow for only modest levels of growth in a relatively few number of Wiltshire villages
  - It is not fully explained why only 4 villages are identified as only having capacity to accommodate modest levels of development to deliver local housing need to support rural services which will increase those villages self-containment.

### **Next Steps**

- 2.6. The next steps for the Core Strategy include:
- Production of a draft core strategy – further consultation and developing the evidence base
  - The draft Core Strategy will then be formally submitted to the secretary of state

- for consideration – Exact date to be confirmed following the abolition of the RSS
- The submission will be followed by an examination in public for independent scrutiny by a planning inspector.

2.7. At the Council's Cabinet Meeting on 24<sup>th</sup> April 2010, a report was presented which set out the next steps in the preparation of a draft Core Strategy for Wiltshire. Taking into account the responses concerning Chippenham, including the petition, the Cabinet endorsed to undertake a further public consultation exercise on the future development options for Chippenham.

2.8. Officers are currently working on the form and nature of the further consultation. However it is the case that:

- The forthcoming public consultation will be targeted at certain groups, such as the Area Board, business representatives, environmental groups and local residents and is likely to take the form of a series of workshops
- Independent third party facilitation will be used to ensure the objectivity of the process
- The key objective will be to build consensus, not simply based on what numbers of housing should go where, but also to establish the community aspirations for the character, role and function of Chippenham in the long term.

2.9. In preparation for the public consultation, officers are currently undertaking further work to review the site options for Chippenham including a finer grain analysis of the evidence gathered so far. This is addressing the following issues which were raised as part of the previous consultation:

- Examine the significance of the four constraints identified to the South of Chippenham i.e. Rowden Conservation Area, Minerals Safeguarding Area, Grade 1 Agricultural Land and the Flood Zone Area
- Consider the impact of the current preferred option to the North of Chippenham on the designated Birds Marsh Wood
- Examine the potential for flooding and surface water run-off as a result of the current preferred option to the north and east of Chippenham
- Examine the sustainable traffic solutions for the town; the need and location for a new road including railway and river crossing to the east of the town, improvements to the existing network particularly within the town centre
- Explore the level of housing and employment growth appropriate for Chippenham.

The exact timetable for the public consultation is still to be finalised, but will be conveyed as soon as possible to the Area Board.

2.9 In respect of the wider Chippenham Community Area, the key issues to be addressed as part of the Core Strategy work are:

- Consider how the community area can aid in the delivery, and the provision of more affordable housing within the area
- Explore the level of employment provision, and type, required within the community area

- Investigate the relationship between groups of settlements within the community area.

### **3. Environmental & Community Implications**

- 3.1. The purpose of further consultation is to build a consensus between Community, elected representatives, key statutory consultees and the Council over how the Core Strategy should manage growth pressures in Chippenham and which strategic site allocations should best serve the long term interests of the town.

### **4. Financial Implications**

- 4.1. There are no specific financial implications related to this report.

### **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. There are no specific Equality and Inclusion implications related to this report. .

### **8. Officer recommendations**

- 8.1. None. This report is for information.

No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Louise Tilsed, Spatial Plans Officer Tel: 01249 718393 E-mail: <a href="mailto:louise.tilsed@wiltshire.gov.uk">louise.tilsed@wiltshire.gov.uk</a>
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## **Transport and Highways**

Item No. 09

### **Local Transport Plan (LTP) Scheme Selection Process**

#### Purpose of announcement

To ask the Area Boards to set up a Community Area Transport Group to identify schemes they wish to progress using the discretionary highway budget that has been allocated to the Boards.

#### Background

The establishment of Area Boards presents an opportunity for decisions on small-scale transport and highway improvement schemes to be taken locally.

In response to this there are plans for the Area Boards to be allocated a discretionary budget to assess and select small-scale transport schemes to be progressed in their community areas. The amount of funding available to the Area Boards will be confirmed in due course.

The allocation will be for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, it is proposed that recommendations are made to the Area Board by a Community Area Transport Group (CATG).

Members of the CATG will be identified by the Community Area Manager in conjunction with the Chairman, and agreed at the Area Board. It is requested that the number on each Group should not exceed ten and that the meetings take place during the day. Meetings will be attended by relevant officers from Wiltshire Council and will be chaired by the Area Board Chairman.

It is envisaged that the first meeting of the CATG would include a half day workshop covering the following matters:-

- Background to the Council's transport policies and transport funding.
- Review of requests received in the community area.
- Assessment of schemes.
- Discussion on the need for a feasibility study
- Discussion on future funding
- Selection of scheme(s)
- Recommendation to Area Board.

## **Review of Local Transport Plan Car Parking Strategy**

### What is a Local Transport Plan (LTP)?

LTP's aim is to steer the development and implementation of national transport policies at the local level. The third Wiltshire LTP is currently being developed for final publication in March 2011.

### What's the role of a car parking strategy?

A strategy that deals with the supply and management of car parking can be one of the most useful tools available to local authorities in helping them achieve their economic, social and environmental objectives. In particular, a car parking strategy can:

- support the local economy and the vitality of town centres;
- encourage sustainable travel modes and help reduce reliance on the private car;
- enhance the look of streetscenes and the built environment;
- meet residents' needs for car parking near their homes;
- improve journey time reliability for road users by reducing on-street parking contraventions;
- reduce wasteful competition between towns based on parking charges;
- raise revenue for the Council to reinvest in transport services and measures;
- make Wiltshire a safer place through well designed and managed car parks;
- provide essential access for special needs groups and the mobility impaired; and
- improve the efficiency of the Council's parking service.

### Why review the car parking strategy?

The Council's current car parking strategy dates back to 2000 and now needs to be reviewed to reflect changed circumstances. Not least of these changed circumstances is the move to Wiltshire Council and the need for parking charges and standards to be broadly consistent across the whole of the county.

### What's in the reviewed car parking strategy?

The Council commissioned its consultants Mouchel to undertake the review and their main report includes chapters on parking policies, parking charges, residents' parking zones and parking standards.

### Making comments

Our preferred method of communication is for comments to be submitted online at <http://consult.wiltshire.gov.uk/portal>.

Alternatively, comments can be emailed to [transportplanning@wiltshire.gov.uk](mailto:transportplanning@wiltshire.gov.uk) or in writing to: Sustainable Transport Group, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JD.



Paper copies of the questionnaire and a reference copy of Mouchel's main and technical report are also available from all libraries.

The consultation is open from **12 July to 3 September 2010**.

#### Following steps

The Council will feedback to Area Boards between late September and mid November 2010 prior to a formal decision being made by the council's Cabinet in December 2010. Any changes to parking charges and standards will be implemented from the beginning of April 2011.

### **Reducing Unnecessary Street Lighting in Wiltshire**

Wiltshire Council has been approached by a number of communities seeking to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs. Street lighting and illuminated signs have been identified as a major use of energy by the Council in a recent review.

A start has been made with a project to replace the lighting units in the county's 1,600 illuminated bollards with new low energy units. Dimming and turning off unnecessary lighting for part of the night have already been successfully introduced in trial sites at Urchfont and Tidworth.

The Council has set aside £5,000 for each Area Board to introduce schemes in their areas this year. The Area Board is asked to solicit interest from Town and Parish Councils and other interested parties to take part in the scheme. The Area Board will then decide on which submissions will go ahead in their area.

The Area Board is also asked to nominate an individual to act as Project Leader, to liaise with the community and resolve any issues with the public (the Project Leader should be appointed by the Board, but does not need to be a member of the Board). The Council's staff and specialists will be available to advise on technical aspects, including the viability of the proposals, and will arrange the installation of the schemes. If successful more cash will be made available for schemes next year.

If you are interested in becoming involved in the scheme, please contact a member of your Area Board or the Community Area Manager.



<b>Report to</b>	<b>Chippenham Area Board</b>	<b>Item No. 11a</b>
<b>Date of Meeting</b>	<b>5<sup>th</sup> July 2010</b>	
<b>Title of Report</b>	<b>Community Area Grants</b>	

## **Purpose of Report**

To ask Councillors to consider 4 applications seeking 2010/11 Community Area Grant Funding. Officer recommendations:

1. BJ Big Band – award £975 for music and music stands.
2. Kington Langley Playing Fields Association – award £4,511 to replace the surface and play equipment in the Toddlers Play Area, conditional upon the balance of funding being in place.
3. Splash – award £2,433 towards positive activities during the school holidays to divert young people away from ant-social behaviour, conditional upon the balance of funding being in place.
4. Sukosta– award £4,750 towards “Our Time” theatre residencies with the elderly (65+) community of Chippenham, conditional upon the balance of funding being in place.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27<sup>th</sup> February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. One application to this round did not meet the funding criteria and was referred to the Charities Information Bureau (CIB) for support to seek alternative sources of funding. CIB work on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.5. Funding applications will be considered at every Area Board meeting.
- 1.6. Chippenham Area Board has been allocated a 2010/2011 budget of £68,917 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £9. This gives a **total budget of £68,926** for the 2010/2011 budget.
- 1.7. Following the awards made on 10<sup>th</sup> May 2010 the Chippenham Area Board has a balance of **£58,563**.
- 1.8. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2010/11</li><li>• Chippenham Community Area Plan</li><li>• Local Agreement for Wiltshire</li></ul>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2010/11. The first took place on 10<sup>th</sup> May 2010, the second is contained in this report and the remaining will take place on:
  - 13<sup>th</sup> September 2010
  - 22<sup>nd</sup> November 2010
  - 17<sup>th</sup> January 2011
  - 7<sup>th</sup> March 2011

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Chippenham Area Board will have a balance of **£45,894**.

## **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 036	BJ Big Band	To purchase music and music stands	£975

8.1.1. BJ Big Band – Award £975 to purchase music and music stands.

8.1.2. This application meets the Community Area Grant Criteria for 2010/11.

8.1.3. This application demonstrates a link to the Chippenham & Villages Community Plan "Aims to increase support for community facilities and events, and to encourage a range of cultural opportunities for both residents and visitors."

8.1.4. This project demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire To create stronger and more inclusive communities "Improve community relations " and "Encourage communities to take part in sporting and cultural activities and events that bring different age groups together."

8.1.5. The BJ Big Band was established in September 2009 and is based in Christian Malford with around 12-15 players, who already have a wealth of experience playing in other musical groups from saxophone ensemble to symphony orchestra. The aims of the BJ Big Band include the following :

- a) To enjoy making music with likeminded people
- b) To share our music with others
- c) To operate as a not for profit group
- d) Support others in their music making
- e) Promote music making
- f) Offer their services to charitable and community organisations
- g) Play at public events

8.1.6. If the Area Board makes a decision not to fund the project it will restrict the BJ Big Bands repertoire, making it difficult to provide a variety of music for their audiences this year.

Ref	Applicant	Project proposal	Funding requested
8.2. 038	Kington Langley Playing Fields Association	Replace the surface and play equipment in the Toddlers Play Area	£4,511

- 8.2.1. Kington Langley Playing Fields Association - Award £4,511 to replace the surface and play equipment in the Toddlers Play Area, conditional upon the balance of funding being in place.
- 8.2.2. This application meets the Community Area Grant Criteria for 2010/11.
- 8.2.3. This application demonstrates a link to the Chippenham & Villages Community Plan "Insufficient play and recreation areas for children up to the age of 16."
- 8.2.4. This project demonstrates a link to Wiltshire Council's priorities in the Local Agreement "increase children and young people's access to facilities and activities."
- 8.2.5. A variety of local fundraising events have taken place in recent months including a Ceilidh, Charity Auction, Charity Race Night and proceeds from the Scarecrow Trail. This illustrates the high level of support in the village for this project.
- 8.2.6. If the Area Board makes a decision not to fund this project this will result in a delay to the refurbishment of the play area whilst alternative funding is sought.

Ref	Applicant	Project proposal	Funding requested
8.3.028	Splash	Positive activities during the school holidays to divert young people away from anti-social behaviour	£2,433

- 8.3.1. Splash – Award £2,433 towards positive activities during school holidays to divert young people away from anti-social behaviour, conditional upon the balance of funding being in place
- 8.3.2. This application meets the Community Area Grant criteria for 2010/11.
- 8.3.3. This application demonstrates a link to the Chippenham & Villages Community Plan "Providing activities for young people, addressing issues surrounding the fear of crime and anti-social behaviour and also the promotion of community cohesion and well being."
- 8.3.4. This project demonstrates a link to Wiltshire Council's priorities in the Local Agreement for Wiltshire "Encouraging positive lifestyle changes, young people's participation in positive activities and the promotion of ideas about safe, cohesive and resilient communities and a reduction in the perception of anti-social behaviour."
- 8.3.5. Splash is a registered charity based at Chippenham Police Station, staffing costs included within the costs relate to one off payments for this project and not to ongoing salaries.

8.3.6 Splash develops and delivers a free programme of varied activities that focus upon keeping young people safe and healthy and which aim to promote inclusion and development.

8.3.7 This project is targeted at vulnerable young people who are:

- Socially deprived
- In rural isolation with little opportunity for community engagement
- Finding themselves in trouble
- Finding it difficult to stay in school or getting into trouble at school

8.3.8 If the Area Board makes a decision not to fund this project Splash will be obliged to reduce the number of places available.

Ref	Applicant	Project proposal	Funding requested
8.4 044	Sukosta	'Our Time' theatre residencies with the elderly (65+) community of Chippenham	£4,750

8.4.5 Sukosta – award £4,750 towards “Our Time” theatre residencies with the elderly (65+) community of Chippenham, conditional upon the balance of funding and appropriate licences being in place.

8.4.6 This application meets the Community Area Grant criteria for 2010/11.

8.4.7 This application demonstrates a link to the Chippenham & Villages Community Plan “Aim to increase support for community facilities and events, and to encourage a range of cultural opportunities for residents and visitors to the area”.

8.4.8 This project demonstrates links to Wiltshire Council’s priorities in the Local Agreement for Wiltshire, to enable people to improve their long term health and well being “Promoting health and wellbeing “ and “Ensuring quality of life is sustained ”.

8.4.9 Sukosta is an explorative arts organisation based in Bradford on Avon which seeks to create new performance work challenging perceived boundaries of art and life. Sukosta’s outreach activities seek to introduce new audiences to performance art.

8.4.10 The “Our Time” residencies would be delivered on site to older people in residential care and seek to involve elderly people in a creative process around their rich experience of life and memory, using atmosphere, elements, states and sounds.

8.4.11 If the Area Board makes a decision not to fund the project “Our Time” will not take place in Chippenham Community Area.



<b>Appendices:</b>	Appendix 1 Grant application – BJ Big Band Appendix 2 Grant application – Kington Langley Playing Fields Association Appendix 3 Grant application – Splash Appendix 4 Grant Application – Sukosta
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Victoria Welsh, Community Area Manager Tel: 01249 706 446 E-mail: <a href="mailto:victoria.welsh@wiltshire.gov.uk">victoria.welsh@wiltshire.gov.uk</a>
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## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group	
Name of organisation	BJ Big Band
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 - Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Christian Malford
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	Purchase of music and equipment for the band
Where will your project take place?	In Christian Malford
When will your project take place?	2010
How many people will benefit from your project?	15 band members and local audiences
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	"Aims to increase support for community facilities and events, and to encourage a range of cultural opportunities for both residents and visitors"  Page 29

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.  
 Christian Malford Villlage Plan aim "To maintain and develop the quality of life for the whole community in Christian Malford"

**How did you discover there was a need for your project and how will your project benefit your local community?**  
**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

There isn't a similar group in the area this new group formed in September 2009. BJ Big Band was established in September 2009 and is based in Christian Malford with around 12-15 players, who already have a wealth of experience playing in other musical groups from saxophone ensemble to symphony orchestra.  
 We aim to share our enjoyment of making music by endeavouring to improve as players and collectively as a group, by reaching a standard of playing that is as high as possible, by supporting others in their music making, by continually aiming to extend the range and repertoire of our music, by playing at public events by offering our services to charitable and community organisations and private individuals, by promoting music making when we can  
 The band's members play in a variety of music groups from saxophone ensemble to symphony orchestra but it was felt that there was a need for a greater variety of playing styles to become more rounded musicians. As there was no similar group in the area, this new group was formed.  
 BJ Big Band is available for charity work and special events throughout the area.

**Any other information about your project.**  
 The current line-up consists of alto, tenor and baritone sax sections, trumpets, trombones and rhythm. We are also looking to add bass guitar and enhance our trombone and trumpet sections. BJ Big Band rehearses on a Tuesday evening, playing a variety of jazz and swing style music in the big band style. Our aim is to provide enjoyable music for our listeners and our players.

### 3 - Management

**How many people are involved in the management of your group/organisation?**  
**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="4"/>	<b>Female</b>	<input type="text"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text" value="1"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**  
 We have an arrangement with Christian Malford church to use their facilities for rehearsal free of charge in exchange for playing at a fund raising event once a year. By using any donations/fees received for the benefit of the Band, by setting modest fees sufficient only to ensure the economic viability of the band

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would not be able to buy music and equipment which would restrict our repertior making it difficult to provide the variety of music which would make us more able to get repeat bookings for repeat local events in the area

**How will you know whether your project has made a difference in the community?**

We are already making a difference in our community by playing at local events

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

None

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:**

**Year:**

**A - Total income:**

£

**B - Minus total expenditure:**

£

**Surplus/deficit for year: (A minus B)**

£

**Free reserves held:**

£

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Music	£600	Own fundraising/reserves		£
Music stands	£375			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£975</b>	<b>Total Project Income</b>		<b>£0</b>
<b>Total project income B</b>		£		
<b>Total project expenditure A</b>		£		
<b>Project shortfall A – B</b>		£975		
<b>Award sought from Wiltshire Council Area Board</b>		£975		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Smile		
<b>Please give the title name of the organisations' bank account e.g. current</b>		BJ Big Band		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

We are available, free of charge, for charity events. e.g Greathouse

**b) How does your project work to promote inclusion, participation and good community relations?**

We play at community events when asked , developing community cohesion

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

**Please return your completed application to the appropriate Area Board Locality Team**





## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	Kington Langley Playing Fields Association		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Kington Langley PC are Custodian Trustees		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham Community Area
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  Important: This section is limited to 300 characters only (inclusive of spaces).	To replace the sand covered surface of the Toddlers' Play Area in the Village Hall Playing Field with a rubberised surface and to dismantle and replace the existing items of play equipment which no longer meet Health & Safety Regulations.
Where will your project take place?	Kington Langley Playing Field
When will your project take place?	July-August 2010
How many people will benefit from your project?	>100
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	By recognising the importance for and providing an outside well-maintained recreation area for young children within a village.  8.1 (Page 29)

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

The Chippenham Area Board priorities are being set at the meeting on 10<sup>th</sup> May 2010 therefore we do not yet have sight of the agreed priorities. Kington Langley does not yet have a Parish Plan.

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

In 2008 both the Junior & Tots Play Areas were in danger of having to be closed due to the poor surfacing plus Health & Safety issues. Both areas suffered from the same issues of vandalism with broken bottles in the sand and in the previous Junior Play Area woodchip surface. Rodents and cats still mess in the sandy area. A project to replace the previous Junior Play Area resurfacing with a rubberised all-weather surface has been a major village success & the area is now used continuously throughout the year even during the winter when wet. The same issues apply to the Toddlers' Play Area but as toddlers crawl in the surface parents will no longer take them there as they get so dirty. Parents also have major concerns about bacterial infection as a result of recent scares regarding e-coli in children's sand, which means that the existing sand cannot be replaced with fresh sand. A rubberised all-weather replacement surface will meet RoSPA health and safety standards and the pieces of equipment which no longer pass their annual Inspection Report will be replaced by equipment meeting current safety standards. Parents will then be able to start using this valued area again.

**Any other information about your project.**

The Junior Play Area resurfacing project was finished in March 2009 and such was its success that the May 2009 village Scarecrow Weekend nominated the Tots Play Area project as the major recipient of all its fund raising. Progressive suppers, a Ceilidh, a Pub Charity Auction and a Charity Race night followed and within the space of 9 months the village have managed to raise nearly £6,000.

### 3 - Management

**How many people are involved in the management of your group/organisation? 8**

Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="4"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Wiltshire Council funding would provide finance for the final part of the project hence this would not be relevant.

**If you were not awarded the full amount requested, what would be the impact on your project?**

We would not be able to reopen the Toddlers Play Area which means that this summer local parents would have to drive to other play areas outside the village until we can raise the remainder of the funds required.

**How will you know whether your project has made a difference in the community?**

Parents from within and outside the village using the play area - which is currently hardly used.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Community First Landfill Communities Fund  
Kington Langley Parish Council  
Kington Langley Village Hall Committee  
Chippenham Lions

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:** 2009-10

**Month:** March

**Year:** 2010

**A - Total income:**

£25,455

**B - Minus total expenditure:**

£16,143

**Surplus/deficit for year: (A minus B)**

£9,311

**Free reserves held:**

£5,548.51+£3,248.65

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Removing sand & equipment	£1,250	<b>Own fundraising/reserves</b>		£
Install Noggin Multi-play unit	£7,169	Events, auctions, donations	C	£5,618
Install Kiddyride roundabout	£5,087	<b>Parish/town council</b>		£
Install Octopus Seesaw	£912	Kington Langley PC	C	£1,000
Install edges,stone,secure fence	£4,250	<b>Trusts/foundations</b>		£
Install Flexitop wetpour surface	£5,561	Village Hall Committee	C	£1,000
	£	<b>In kind</b>		£
	£			£
	£	<b>Other</b>		£
	£	Landfill Community Fund	C	£12,000
	£	Chippenham Lions	C	£100
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£24,229</b>	<b>Total Project Income</b>		<b>£19,718</b>
<b>Total project income B</b>		£19,718		
<b>Total project expenditure A</b>		£24,229		
<b>Project shortfall A – B</b>		£4,511		
<b>Award sought from Wiltshire Council Area Board</b>		£4,511		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Lloyds TSB Chippenham		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Treasurers Account Kington Langley Playing Fields		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input checked="" type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The Toddlers Play Area is available to parents and childrens of all sections of the community, both within and outside Kington Langley.

**b) How does your project work to promote inclusion, participation and good community relations?**

The project will provide a much needed play facility for the use of the very youngest members of our community, a provision which has been much requested by parents in this community.

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your organisation or group

Name of organisation	SPLASH		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity 1048590		

### 2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Northern Locality - Chippenham
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	To provide safe/positive activities during school holidays to divert away from anti-social/negative behaviour. To keep young people safe, healthy, increasing opportunities to enjoy, achieve & make a positive contribution. Working closely with community Partners to deliver a robust inclusive program
Where will your project take place?	Chippenham
When will your project take place?	School Holidays
How many people will benefit from your project?	42 this grant + 42 matched with CBLC
How does your project demonstrate a direct link to the community plan for your area?  Please provide a reference/page no.	Crime & Comm Safety, Health & Social, Recreation Culture & Leisure. Chippenham/villages community plan update 2009 continues to highlight youth needs  3.2pg15 6.5&11pg24 8.1&5 pg29,

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Splash works closely with Partners in the council including sports development, community safety and police to ensure we add value and deliver outcomes in support of many youth agendas in particular Wiltshire Childrens Plan, Every Child Matters, Tired of Hanging Around and Positive Activities

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

**Wiltshire Children and Young Peoples Plan evidences young people need things to do, places to go, people to talk to. The Audit Commission report 'Tired of Hanging Around ' evidences a reduction in anti social behaviour when young people engage in positive activity. Surveys and feedback forms from young people & nomination agencies confirm individual and community benefit associated with Splash projects. The majority of Wiltshire Area Plans prioritise the need to provide positive diversionary activities for young people. In addition the Play & Obesity, agendas are supported through engaging in Splash activities. Young people are nominated to attend a Splash project following an assessment of need. Priority is given to those most vulnerable and in need. The community benefits from access to additional positive activities during school holidays. Fewer young people will be 'Hanging Around' and the perception of anti social behaviour and crime will be reduced.**

**This project has been developed in close partnership with statutory and voluntary Partners and supports many priorities affecting positive engagement activity for young people.**

**Any other information about your project.**

Splash has a 20 year record of providing safe positive activities prioritising the most vulnerable in our community. The project benefits from in kind support from Wiltshire Police ensuring any donations or gants primarily support direct delivery ensuring core costs are minimal and cost effective giving. Splash works closely with Wiltshire Children and Families and numerous voluntary child support agencies to ensure we engage with and support those most vulnerable.

### 3 - Management

**How many people are involved in the management of your group/organisation? 14**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text" value="2"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="8"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Splash has a sound governance & fundraising strategy. Wilts Police in kind support covers office costs reducing risks associated with core costs. The majority of income is devoted to direct delivery costs. Fundraising applications are made annually to trusts, organisations, statutory bodies etc. The Splash reputation is sound & our track record shows consistent income generation & many committed donors. The Splash Board regularly review finances, income generation and review risks.



**If you were not awarded the full amount requested, what would be the impact on your project?**

The project would either be scaled down or not run at all.

**How will you know whether your project has made a difference in the community?**

Splash has a monitoring and evaluation system in place. Feedback is sought from a number of stakeholders and this is pulled together in regular evaluation reports throughout the year. Outcomes are set for projects and evidence collected to measure if these outcomes have been met. We work with a number of Partners eg the Police and council community safety to measure outcomes and establish the difference these projects are making.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

Chippenham Borough Lands

**Have you been successful?**

Yes  No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes  No

**If yes, please state which ones.**

Wootton Bassett possibly others following consultation

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year ending:**

**Month:** March

**Year:** 2008

**A - Total income:**

£70998

**B - Minus total expenditure:**

£103142

**Surplus/deficit for year: (A minus B)**

£(32144)

**Free reserves held:**

£59404

<b>5 - Financial information</b>				
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Facilitators	£2,400	<b>Own fundraising/reserves</b>		£
Youth Support Workers	£360			£
Premises	£450	<b>Parish/town council</b>		£
Project Materials	£300			£
Welfare Refreshments	£84	<b>Trusts/foundations</b>		£2,433
	£636			£
Co ordination Monitoring Evaluat				
Safeguarding/Nominations/H&S	£636	<b>In kind</b>		£300
	£			£
Financial Mangement/ Fundraising	£	<b>Other</b>		£
Line Management	£300			£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£5,166</b>	<b>Total Project Income</b>		<b>£2,733</b>
<b>Total project income B</b>		£2,733		
<b>Total project expenditure A</b>		£5,166		
<b>Project shortfall A – B</b>		£2,433		
<b>Award sought from Wiltshire Council Area Board</b>		£2,433		
<b>Bank Details</b>				
<b>Please give the name of the organisations' bank account e.g. Barclays</b>		Barclays		
<b>Please give the title name of the organisations' bank account e.g. current</b>		Current		
<b>6 – Supporting information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or annual report				
<input checked="" type="checkbox"/> Income and expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

Splash prioritises vulnerable and disadvantaged young people and works closely with Partners in Wiltshire Council and the Voluntary sector to ensure we engage those most in need.

**b) How does your project work to promote inclusion, participation and good community relations?**

Membership of Ch & Families Vol Sector Forum, Diverse Board Membership welcoming independent community members, all projects gather user and stakeholder feedback which is used when planning future projects actively seek to prioritise those most in need

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Please see Splash nomination form

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
- Equal opportunities     Access audit     Environmental impact
- Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:**

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

### 1 - Your Organisation or Group

Name of Organisation	SUKOSTA www.sukosta.com		
Contact Name			
Contact Address			
Contact number		e-mail	
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify		

### 2 - Your Project

In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	Chippenham Wards
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project?  <b>IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).</b>	'OUR TIME': HIGH QUALITY THEATRE RESIDENCIES WITH THE ELDERLY COMMUNITY OF CHIPPENHAM (65+). A PROGRAMME OF REWARDING AND INSPIRING THEATRE WORKSHOPS PROMOTING PERSONAL DISCOVERY AND GROUP SHARING THROUGH SUKOSTA'S MOVEMENT APPROACH, A LOCALLY BASED INTERNATIONALLY ACCLAIMED THEATRE CO
Where will your project take place?	Residential homes /drop ins in chippenham area. For up to 4 week long residencies.
When will your project take place?	Winter 2010/11
How many people will benefit from your project?	300+
How does your project demonstrate a direct link to the Community Plan for your area?	1.supports people to improve health and fitness. 2.Encouraging elderly people to keep independence by encouraging confidence and sharing.
Please provide a reference/page no.	p 24. 6.4, p 25. 6.11

**What is the link between your project and other local priorities?** e.g. Priorities set by your Area Board and Parish Plans.

The 'OUR TIME' Programme has a direct link to a priority adopted in the last Chippenham Area Board Meeting on the 10<sup>th</sup> May 2010; namely the enhancement of provision for ADULT social care.

The Programme will be offered to Active elders, as well as the very frail and those with dementia.

**How did you discover there was a need for your project and how will your project benefit your local community?**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

SUKOSTA was founded in 1994 with an aim to create innovative movement - based performance work. The Directors of the company trained at the prestigious Lecoq International Mime school in Paris. Feedback from many residential homes in the Chippenham Area has shown a clear need for the 'Our Time' Programme. Many activities co-ordinators have expressed a clear interest in having the Programme in their homes. The residencies which will be delivered for a day or up to a week in one location, will involve movement and draw from ideas of the participants and will lead to simple improvisations. They will have a strong life affirming impact on the participants as well as the carers around them, in turn their families and the wider community.

Jane Funnel of AGE UK endorses the proposal and stresses the need for such work in the Chippenham area linking creative arts and life-affirming experiences with social care. AGE UK are supporting this programme with help to source the appropriate groups. A strong need has been identified by the company through initial research, highlighting many homes such as e.g. The Priory in Chippenham who have shown a strong expression of interest

**Any other information about your project.**

SUKOSTA has developed the project "Explorative Arts" over the last 2 years ( 4 streams: Making a film, Professional workshop and outreach with young people and the 'OUR TIME' residencies with the elderly) and has attracted the resources from many partners for an exciting innovative arts Programme. 'OUR TIME' residencies have been developed by our performance experts for five years in London which gives the advantage of being very customer focused and specific (see D.V.D), with the advantage of many regional partners. Sukosta is in the position to identify and attract appropriate groups. Groups which have expressed an interest are e.g. The Priory Greenway Lane, Seymour House, Leonora House, The Old vicarage, Cepen lodge.

On the ground research and liaising with each home/drop is an integral part of the producing process for the programme. Each residency will be tailor-made to the particular needs of the specific groups e.g. those with alheimers/dementia the very frail or active elders.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="2"/>	<b>Female</b>	<input type="text"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text" value="2"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Black &amp; Minority Ethnic people</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

To source other funding from appropriate trusts/sources to create another programme with discreet budget and to deliver more residencies.

In the Long- term the Company is looking for Long-term Service Funding from Wiltshire Council to deliver at a more consistent level.

Sukosta is currently developing a business plan for 2010-12. Sukosta wishes the 'Our Time' Programme to develop strongly in the Wiltshire Area and hopes in the coming years to offer the residencies as a rewarding service.

**If you were not awarded the full amount requested, what would be the impact on your project?**

The project would not be able to happen in the Chippenhan Area.

**How will you know whether your project has made a difference in the community?**

Evaluation : an integral part of the 'OUR TIME' programme.  
 Extensive Feedback will be correlated by an independent evaluator for the Company to give an insight into the affect of the programme on the health and well-being of the participants as well as those who live and work with the groups. The Company hope to bring a health professional on board as part of the thorough evaluation process. Professional photographs will be taken and a booklet made as a momento for each participant.

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes  No

**To whom have you applied for funding for this project (other than Wiltshire Council)?**

ARTS COUNCIL ENGLAND  
 CHIPPENHAM TOWN COUNCIL

**Have you been successful?**

Yes  No  Awaiting Decision

**Have you or do you intend to apply for a grant from another Area Board within this financial year?**

Yes  No

**If yes, please state which ones.**

Possibly Devizes

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes  No

**4 - Information relating to your last annual accounts (if applicable)**

**Year Ending:** 1st April 2008-31st March 2009

**Month:**

**Year:**

**A - Total Income:**

£16144.3

**B - Minus Total Expenditure:**

£18555.07

**Surplus/Deficit for year: (A minus B)**

£(2410.77)

**Free Reserves held:**

£(1922.12)

<b>5 - Financial Information</b>				
<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
'Our time' producing	£1,500	<b>Own Fundraising/Reserves</b>		£
'Our time' delivery	£4,500	ARTS COUNCIL ENGLAND	c	£2,200
marketingweb design,photograh	£	<b>Parish/Town Council</b>	p	£500
and print participants booklet	£1,600			£
Post,stationery,internet	£200	<b>Trusts/Foundations</b>		£
	£			£
transport	£450	<b>In Kind</b>	c	£
	£	AGE UK support in sourcing group	c	£300
professional evaluation	£1,500	<b>Other</b>		£
	£	In Kind Evaluation	c	£1,000
	£	Earned income: fees	p	£1,000
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£9,750</b>	<b>TOTAL PROJECT INCOME</b>		<b>£5,000</b>
<b>Total Project Income B</b>		£5,000		
<b>Total Project Expenditure A</b>		£9,750		
<b>Project Shortfall A – B</b>		£4,750		
<b>Award sought from Wiltshire Council Area Board</b>		£4,750		
<b>BANK DETAILS</b>				
<b>Please give the name of the organisations' Bank Account e.g. Barclays</b>		TRIODOS		
<b>Please give the title name of the organisations' Bank Account e.g. current</b>		SOCIAL VENTURE ACCOUNT		
<b>6 – Supporting Information – Please enclose the following documentation</b>				
<b>Enclosed (please tick)</b>				
<input type="checkbox"/> Written quotes including the one you are going to use				
<input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report				
<input type="checkbox"/> Income & expenditure budget for current financial year				
<input checked="" type="checkbox"/> Project budget (if applicable)				
<input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules				
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
<b>For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.</b>				







WILTSHIRE COUNCIL

AGENDA ITEM NO. 11b

CHIPPENHAM AREA BOARD  
5 JULY 2010

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**Chippenham & Villages Area Partnership (ChAP) Claim for Core Funding  
(tranche 1) 2010**

**1. Purpose of the Report**

- 1.1. To seek the board's approval for the 1<sup>st</sup> tranche of core funding to Chippenham & Villages Community Area Partnership.

**2. Background**

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2010/11 (50% of their total projected costs in each tranche). The first is contained in this report; the second will be available at the autumn 2010 area board.
- 2.3. Chippenham Area Board has been allocated a 2010/2011 budget of £68,917 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. During 2009/10, community partnerships were invited to apply for up to 20% of the area board budget. In 2010/11, community partnerships have been asked to apply for reasonable core costs, which could equate to more or less than 20% of the total budget. 20% of the Chippenham Area Board budget 2010/11 is £13,783.

**3. Main Considerations**

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2010/11 year are made to activities that can realistically proceed within a year of the award being made.
- 3.2. Chippenham & Villages Area Partnership (ChAP) have submitted a 2010/11 claim for £13,785 total core costs. 50% of this can be considered in the 1<sup>st</sup> tranche. The area board can therefore award up to £6,892.50 at this meeting.
- 3.3. ChAP was awarded £13,804 in 2009/10. ChAP had approximately £8,880 in the bank at the beginning of 2010/11. Of this there are £4,993 unspent commitments received from the area board last year. This leaves an

uncommitted reserve of approximately £3,900. This is an acceptable level of reserve given ChAP employ two staff.

#### **4. Environmental Impact of the Proposals**

4.1. The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

#### **5. Financial Implications**

5.1. Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Chippenham Area Board.

#### **6. Legal Implications**

6.1. There are no specific Legal implications related to this report

#### **7. HR Implications**

7.1. There are no specific HR implications related to this report

#### **8. Equality and Diversity Implications**

8.1. Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of ChAP is open to anyone with a vested interest in the community area.

#### **9. Recommendation**

9.1. Following discussions with the Hon Treasurer of ChAP and gathering further information to support this bid, it is recommended that the area board awards the first tranche of core funding to Chippenham & Villages Community Area Partnership, the sum of £6,892.50

Report Author: Andrew Jack, Community Partnership Development Officer  
Tel No: 01225 713109  
E-Mail: [andrew.jack@wiltshire.gov.uk](mailto:andrew.jack@wiltshire.gov.uk)

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#### **Appendices:**

- i - ChAP workplan 2010/11
- ii - ChAP Funding claim form 2010/11

# Chippenham & Villages Community Area Partnership ('ChAP')

Annual Workplan 2010/11

Page 89

CAPA commitments	Proposed initiatives and activities
<p><b>Partnership Development</b>  <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p>ChAP is managed by a Steering Group, which is made up (see our constitution) of representatives of Town &amp; Parish Councils, statutory service providers, chairmen of ChAP project teams, and individuals - who may be community leaders, representatives of charities, societies, or voluntary groups in the Area, or just individuals who support the aims of ChAP. Other local organisations can also be co-opted.</p> <p>Represented bodies appoint their representatives annually and individuals are elected at the AGM. The Steering Group meets every 4-6 weeks and hosts an AGM usually in May.</p> <p>ChAP has many project teams (theme groups):</p> <ul style="list-style-type: none"> <li>• Culture &amp; Leisure ('PERFORUM')</li> <li>• Chippenham &amp; Villages Environmentalists ('CAVE')</li> <li>• Health &amp; Social Care</li> </ul> <p>and four teams that come under the umbrella of 'New CHAPTER' (New ChAP Team for Economy &amp; Regeneration):</p> <ul style="list-style-type: none"> <li>• Town Centre</li> <li>• River / River Festival</li> <li>• Tourism</li> <li>• Transport, Traffic &amp; Parking</li> </ul> <p>The project teams monitor service delivery in their field of interest on behalf of the community, and carry forward projects consistent with the Community Plan (which has just been updated).</p> <p>They meet at various frequencies depending on the number and size of projects they are undertaking. A list of the many projects may be found on <a href="http://www.chap-partnership.co.uk">www.chap-partnership.co.uk</a>, <a href="http://www.visit-chippenham-area.co.uk">www.visit-chippenham-area.co.uk</a> and <a href="http://www.chippenhamriverfestival.co.uk">www.chippenhamriverfestival.co.uk</a> and some are listed in the section on Local Action.</p> <p>Since the Community Plan and the Vision for Chippenham overlap considerably, a close relationship with Chippenham Vision is maintained, and ChAP is represented on the Vision Board.</p> <p>ChAP is supported by two officers. We have an administrator to assist in the administration of the steering group and its core business (a few hours a month), and a project team co-ordinator to assist the project team chairmen (about 12 hours a week). Both posts were appointed following a formal advertising, short-listing and interview process.</p> <p>ChAP is affiliated to WfCAP and is one of the most regular attenders of WfCAP steering group meetings and events. Currently ChAP provides the WfCAP Vice Chairman.</p> <p>The main areas of development in the coming year are:</p>

Item No. 11bi

	<ul style="list-style-type: none"> <li>• To follow up the recently completed Community Plan Update (2009), ensuring that its provisions are being actioned either by ChAP project teams themselves, or by other statutory service providers such as Wiltshire Council, Emergency Services, Education and Health agencies</li> <li>• To improve public awareness of, and participation in, the Community Area Partnership by better communications and public events</li> <li>• To host a successful 'Action for Market Towns' annual convention, in partnership with Chippenham Town Council and North Wilts Economic Partnership</li> <li>• To continue to develop existing and new projects -see section on Local Action</li> </ul>
<p><b>Accountability</b>  <i>"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."</i></p>	<ul style="list-style-type: none"> <li>• The Partnership has a key relationship with the Wiltshire Council Chippenham Area Board, and participates fully in Area Board meetings, reporting progress and pressing for action where necessary to further the provisions of the Community Plan.</li> <li>• Our web-site is kept generally up to date in reporting back the activities and progress of the Partnership, (but this is capable of improvement).</li> <li>• We also publish regular Newsletters for this purpose. Although the ChAP Newsletters are held up in Wiltshire as a good example of Partnership communication, we are seeking new, more cost-effective and successful ways to communicate with more people in the Community this year.</li> <li>• We expect the Councils, organisations and service deliverers represented on the Steering Group to report back to their memberships on the activities of the Partnership.</li> </ul>
<p><b>Communication</b>  <i>"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."</i></p>	<p>The means of communication are similar to those of accountability and consultation.</p> <ul style="list-style-type: none"> <li>• Our web-site and Newsletters (see above) are of course means of communication as well as accountability and we also expect the County, Town and Parish councils, organisations and service deliverers that are represented on the Steering Group to communicate regularly with their memberships on the activities of the Partnership.</li> <li>• In this year when we are taking the newly updated Plan forward, one of the main development tasks (identified above) is to improve public awareness of, and participation in, the Community Area Partnership by better communications and public events</li> <li>• Project teams are manned entirely by volunteers from the community and we continually seek to 'spread the word' in Newsletters and press articles to encourage more participants in these teams.</li> <li>• ChAP maintains databases with several hundred businesses and key individuals in the Community Area</li> </ul>
<p><b>Consultation</b>  <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i></p>	<p>The means of consultation are similar to those of accountability and communication.</p> <ul style="list-style-type: none"> <li>• Our web-site and Newsletters (see above) are means of consultation and we also expect the County, Town and Parish councils, organisations and service deliverers that are represented on the Steering Group to consult regularly with their memberships on the activities of the Partnership.</li> <li>• Every effort has been made to involve the community in the update of the Community Plan. This involved for example many public meetings, stalls at public events, two large-scale surveys (one of which was mailed to every household), newsletters,</li> </ul>

	<p>and school gate interviews.</p> <ul style="list-style-type: none"> <li>• Although the major consultation for the Community Plan update was completed last year, we will plan several public events to continue to consult community opinion. Two already planned are:- <ul style="list-style-type: none"> <li>○ A major consultation and communication event at the Chippenham River Festival where between 3,000 and 5,000 people of all ages from the Community Area are expected to attend.</li> <li>○ We have obtained the agreement of the managers of the Emery Gate shopping precinct to take a shop unit for a month in July / August</li> </ul> </li> </ul>
<p><b>Community Planning</b>  <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<ul style="list-style-type: none"> <li>• As explained above, we have recently completed a large-scale update of the Chippenham &amp; Villages Community Plan. Since the next update will not be for several years, the focus now is on incorporating improvements on a rolling basis, and pursuing the achievement of the actions in the Plan.</li> <li>• Since the completion of the Update, we have nearly completed a review of every section in order to ensure the actions are being actively pursued.</li> </ul> <p>Every action in the Community Plan has been categorised into:</p> <ul style="list-style-type: none"> <li>○ Actions that ChAP can pursue itself through project team activity</li> <li>○ Actions that ChAP's Steering Group can pursue by engagement with service deliverers etc</li> <li>○ Actions that ChAP can have no influence on.</li> </ul> <ul style="list-style-type: none"> <li>• The Steering Group will continue this approach as a regular activity at and between its meetings</li> </ul>
<p><b>Local action</b>  <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<ul style="list-style-type: none"> <li>• The section above on Community Planning defines the process for deriving and pursuing actions in the updated Community Plan. The section on Partnership Development defines the project teams that have been set up.</li> <li>• Some of the main items of project action are listed here:- <ul style="list-style-type: none"> <li>○ Thermal Imaging project by CAVE, to help reduce carbon footprint (supported by an Area Board grant)</li> <li>○ The 2010 Chippenham River Festival, to encourage use of the river for recreation (supported by an Area Board grant)</li> <li>○ The extension of the market down the High Street (with the Town Council)</li> <li>○ Updating of the successful Pocket Guide (with Visit Wiltshire)</li> <li>○ Survey into Leisure Facility needs (with Chippenham Vision)</li> <li>○ A boat-launching slipway and pontoon in Monkton Park, to encourage boat use on the river</li> <li>○ Improving parking provision, bus information and river-bank maintenance (with Wiltshire Council)</li> </ul> </li> <li>• Funding and resource for these projects can come from Area Board grants (see above), volunteer time, Performance Reward Grants and other grant agencies.</li> </ul>





# Community Area Partnership Agreement 2010/11: Claim for running costs

## Your Details:

Name:	John Clark, Hon Treasurer
Partnership:	Chippenham & Villages ('ChAP')
Address:	39 Upper Seagry Chippenham Wilts SN15 5HA
Phone:	01249 721171
Email:	Jec39@btinternet.com

## Bank Account Details:

Account name:	ChAP
Sort code:	30-91-99
Account no.	3372388
Balance of funds at beginning of financial year:	£8,883.22, of which £4,992.87 is core funding carried forward from last FY

## Details of Claim:

	Cost:
<b>Administrator / Project Officer (inc travel) costs:</b> <ul style="list-style-type: none"> <li>Administrator + project team co-ordinator (roles may be combined) - remuneration, travel costs, recruitment costs</li> </ul>	£7,628.87
<b>Consultation activities, public events, analysis, etc:</b> <ul style="list-style-type: none"> <li>Annual public event, plus at least two other consultation events during the year, mailshots,</li> </ul>	£2,750
<b>Advertising &amp; promotion (inc websites):</b> <ul style="list-style-type: none"> <li>3-4 Newsletters per year (design + print), maintenance of websites for ChAP and for relevant project teams, costs of distribution, PO Box costs</li> </ul>	£5,975
<b>Plans, questionnaires, other printing costs:</b> <ul style="list-style-type: none"> <li>Printing of Community Plans, leaflets, surveys, cards etc</li> </ul>	£250
<b>Office expenses, consumables, etc.:</b> <ul style="list-style-type: none"> <li>Paper, ink, postage costs, storage of community resources, hire of rooms</li> </ul>	£525
<b>Other costs:</b> <ul style="list-style-type: none"> <li>Volunteer expenses, training, purchased resources, AMT membership</li> </ul>	£1,649
<b>Total claim for year (after netting off the sum of £4,992.87 core funding carried forward from last year)</b>	<b>£13,785</b>

Please post your Annual Workplan and Claim Form for running costs to:  
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN

## **Community Area Partnership Agreement 2010/11:**

### ***Claim for running costs***

I confirm that the costs claimed for here will be incurred by the [insert] Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2010/11 and hereby apply for the first 50% of the funding to be released.

**Signed:** .....

**Date:** .....

**Please post your Annual Workplan and Claim Form for running costs to:**  
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN

## Young People's Transport Proposal For consideration by Chippenham Area Board

**Funding available to Chippenham Area Board - £6900**

### **Option 1**

#### **'Saturday Youth Bus' Pilot Project**

A **weekly** community bus service for young people linking outlying villages to key Saturday provision (Olympiad music/arts /sports) for young people ages 13-17years. The bus would have x1 youth worker support present, plus driver. Youth worker support would extend into Olympiad provision.

Bus service would also act as conduit for rural outreach; promoting other opportunities available to young people in outlying villages.

#### **Suggested route:**

Inbound journey  
9.15am Yatton Keynell  
9.30am Grittleton  
9.45 am Hullavinton  
10.00 am Sutton Benger  
10.15 am Kington Langley  
10.30 am Chippenham – Monkton Park

Outbound journey  
2.00 Chippenham – Monkton Park  
2.15 Kington Langley  
2.30 Sutton Benger  
2.45 Hullavington  
3.00 Grittleton  
3.15 Yatton Keynell

Duration: August 2010 – Apr 2011  
Staffing: £5500 (x 1 youth worker /driver)  
Fuel: £700  
Minibus costs: £600  
Misc: £200 marketing etc

**Benefits:** Widen offer and reach to young people

**Risk:** Little or no uptake, staff recruitment, young people need to manage own transition between service provision.

# Young People's Transport Proposal

## For consideration by Chippenham Area Board

### Option 2

#### 'Saturday Youth Coach' Pilot Project

As 'option 1' but to run **monthly for 12 months** a coach service with a youth worker in support, adding Stanley Park site to the stop location.

Staffing: £2700

Coach hire (estimate): £4200

**Benefits:** Widen offer and reach to young people including dirt jumps facility

**Risk:** Little or no uptake, staff recruitment, bike carriage, young people need to manage own transition between service provision.

**Richard Williams**

**Senior Youth Development co-ordinator**

**Wiltshire Council Development Service for Young People.**

**Tel 01249 655 249 [richardwilliams@wiltshire.gov.uk](mailto:richardwilliams@wiltshire.gov.uk)**

07.06.10

## CHIPPENHAM AREA BOARD

Date	Location	Area Board Agenda Items	Cabinet Member Attending	Other events (provisional)
13 Sept 2010	Sheldon School, Hardenhuish Lane, Chippenham, SN14 6HJ	<b>Community Items:</b> Bumpers Farm Land Community Asset Transfer <b>Partner items:</b> Wiltshire College Consultation on Closures <b>Corporate items:</b> Reducing Unnecessary Street Lighting in Wiltshire <b>Community Area Grants will be considered.</b>	Portfolio Holder to be confirmed	Parish Steward Scheme Flooding Consultation - Outcomes Waste Sites Consultation Leisure Facilities Review
22 Nov 2010	Wiltshire and Swindon History Centre Cocklebury Road Chippenham Wiltshire SN15 3QN	<b>Community Items:</b> <b>Partner items:</b> <b>Corporate items:</b> <b>Community Area Grants will be considered.</b>	John Brady  (Economic Development, Planning and Housing)	Wiltshire Local Transport Plan Strategy Gypsy and Traveller Sire Consultation Standards Committee Presentation 2011 Councillor Census Draft Wiltshire Local Transport Implementation Plan Budget Consultation

Community area manager: Victoria Welsh (victoria.welsh@wiltshire.gov.uk)  
 Democratic services officer: Julia Densham (julia.densham@wiltshire.gov.uk)  
 Service director: Parvis Khansari (parvis.khansari@wiltshire.gov.uk)

